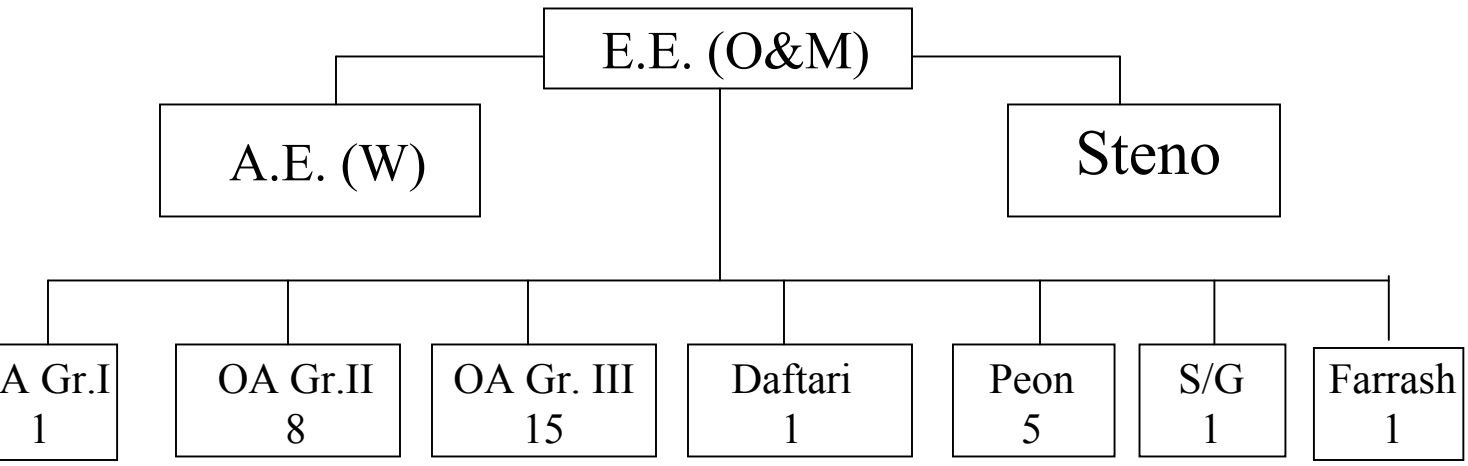
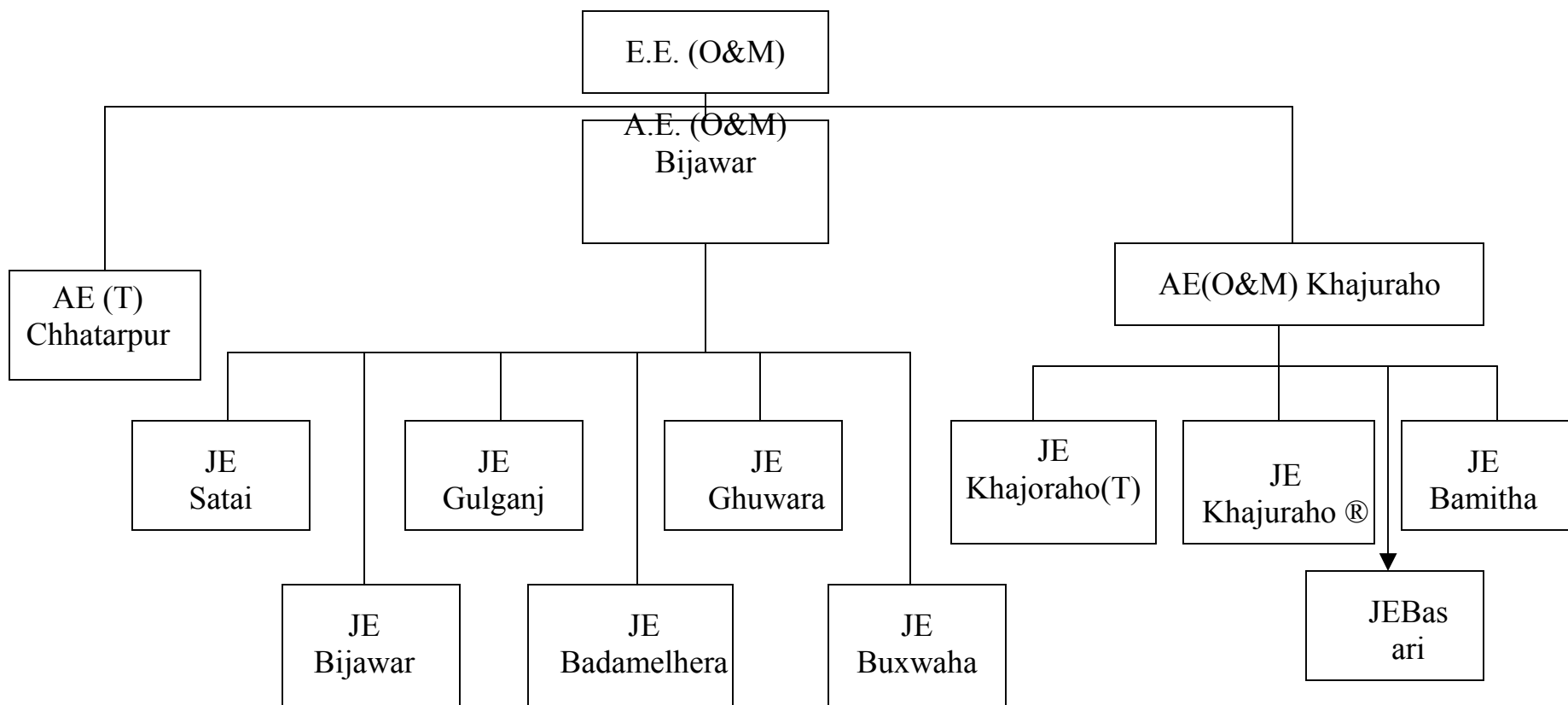


Organization Set-up
EE (O&M) MPPKVV Co. Ltd. Chhatarpur



Organization Set-up

EE (O&M) MPPKVV Co. Ltd. Chhatarpur



1.B Function and Duties of EE (O&M) DN Office

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by EE. Following function are performed This Office establishment cash, Bill & Petty purchase if any related to routine working, passing estimate work order & revenue section, General section, computer section.
•	Accounts	No separate account dealt
•	Stores	No Separate store in Division office.
•	Record Rooms	No Separate record Room.
•	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following format. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri B. Kumar	E.E	29835	Head of the office and controllong matter related (o&m) DN Chhatarpur
02	Shri S.N. Mishra	A.E. (TBPS)	24905	Supporting Officer.

3. Decision Making Process of (O&M) DN Office

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through DA/AE/EE	In all establishment matter revenue works perches-EE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue	Service books of employees Estt. matters etc.	In routine work related With Estt.	from start of Service

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of (O&M) DN Chhatarpur

S.N.	Name	Designation	Address & Contact No. if any
1	Shri B. Kumar	EE	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur Phone : Off. 245565, Resi 241523
2	Shri S.N. Mishra	AE (TBPS)	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
3	Shri G.D. Vishwakarma	OA Gr.I	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
4	Shri S.K. Khare	OA Gr.II	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
5	Shri R.K. Hingwasiya	OA GrII	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
6	Shri M.Y. Khan	OA Gr. II	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
7	Shri M.K. Vishwakarma	OA Gr.II	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
8	Shri B. S. Parmar	OA Gr.II	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
9	Shri A. K. Agrawal	OA Gr. II	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
10	Smt. Padma Shrivastava	OA Gr. II	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
11	Shri H. L. Kushwaha	Jr. Steno	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
12	Smt. Shobha Jain	OA Gr.III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
13	Shri R. K. Gupta	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
14	Shri A.K. Sharma	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
15	Shri L.P. Sen	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
16	Shri L. P. Shahu	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
17	Shri J. R. Chaturvedi	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur

S.N.	Name	Designation	Address & Contact No. if any
18	Shri M.P. Gupta	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
19	Shri A. K. Dwivedi	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
19.	Shri S. C. Khare	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
20.	Shri R.K. Khare	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
21.	Shri Surendra Kumar Khare	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
22.	Shri K.P. Tiwari	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
23.	Shri H.S. Chandel	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
24.	Shri V. K. Saini	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
25.	Shri R. N. Gupta	OA Gr. III	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
26.	Shri Matadeen Raikwar	Daftari	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
27.	Shri Gore Lal Kushwaha	Peon	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
28.	Shri Chhote Lal Raikwar	Peon	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
29.	Shri Rajaram Yadav	Peon	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
30.	Shri Shyam Lal Kachhi	Peon	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
31.	Smt Pratibha Rajpoot	Peon	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
32.	Shri Laxman Yadav	Head- S/G	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur
33.	Smt. Halki Bai	Farrash	O/o EE (O&M) MPPKVCo.Ltd. Chhatarpur

- **Monthly remuneration and compensation (to be linked with treasury Data Bank) U/S 4.1 (b) (x)**

S.N.	Name	Remuneration	Compensation
1.	Shri B. Kumar (EE)	29,835	NIL
2.	Shri S.N. Mishra AE (TBPS)	24905	NIL
3.	Shri G.D. Vishwakarma OA Gr.I	17,587	NIL
4.	Shri S.K. Khare OA Gr.II	13,800	NIL
5.	Shri R.K. Hingwasiya OA GrII	14,821	NIL
6.	Shri M.Y. Khan OA Gr. II	15,221	NIL
7.	Shri M.K. Vishwakarma OA Gr.II	13,800	NIL
8.	Shri B. S. Parmar OA Gr.II	14,746	NIL
9.	Shri A. K. Agrawal OA Gr. II	14274	NIL
10.	Smt. Padma Shrivastava OA Gr. II	14234	NIL
11.	Shri H. L. Kushwaha Jr. Steno	13,800	NIL
12.	Smt. Shobha Jain OA Gr.III	13,247	NIL
13.	Shri R. K. Gupta OA Gr. III	13760	NIL

S.N.	Name	Remuneration	Compensation
14.	Shri A.K. Sharma OA Gr.III	13,205	NIL
15.	Shri L.P. Sen OA Gr. III	13,800	NIL
16.	Shri L. P. Shahu OA Gr. III	12,340	NIL
17.	Shri J. R. Chaturvedi OA Gr. III	12,853	NIL
18.	Shri A. K. Dwivedi OA Gr. III	13,327	NIL
19.	Shri M.P. Gupta OA Gr.III	13,327	NIL
20.	Shri S. C. Khare OA Gr. III	11,457	NIL
21.	Shri R.K. Khare OA Gr. III	8,766	NIL
22.	Shri Surendra Kumar Khare OA Gr.III	8,766	NIL
23.	Shri K.P. Tiwari OA Gr.III	8,766	NIL
24.	Shri H.S. Chandel OA Gr, III	8,391	NIL
25.	Shri V. K. Saini OA Gr.III	8,766	NIL
26.	Shri R. N. Gupta OA Gr. III	10,721	NIL
27.	Shri Matadeen Raikwar Daftari	10,746	NIL
28.	Shri Gore Lal Kushwaha Peon	9640	NIL

S.N.	Name	Remuneration	Compensation
29.	Shri Chhote Lal Raikwar Peon	9640	NIL
30.	Shri Rajaram Yadav Peon	9640	NIL
31.	Shri Shyam Lal Kachhi Peon	7597	NIL
32.	Smt Pratibha Rajpoot Peon	5683	NIL
33.	Shri Laxman Yadav Head- S/G	9735	NIL
34.	Smt. Halki Bai Farrash	7305	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Encluding Allowances.	Presently dealing (O&M) work of Chhatarnur	2005.06	78.51 (in Lac)	26.84 In Lac)

- **Programmers and beneficiaries u/s 4.1(b)(xii)**
 - A. List of the programmers (in electronic form)
 - B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
 - C. Detailed Information.
-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)
-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Pending	Contact No. Telephone No.
01	NIL	Shri S. N. Mishra	3.00 to 4.00 hrs.	07682-245565

16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

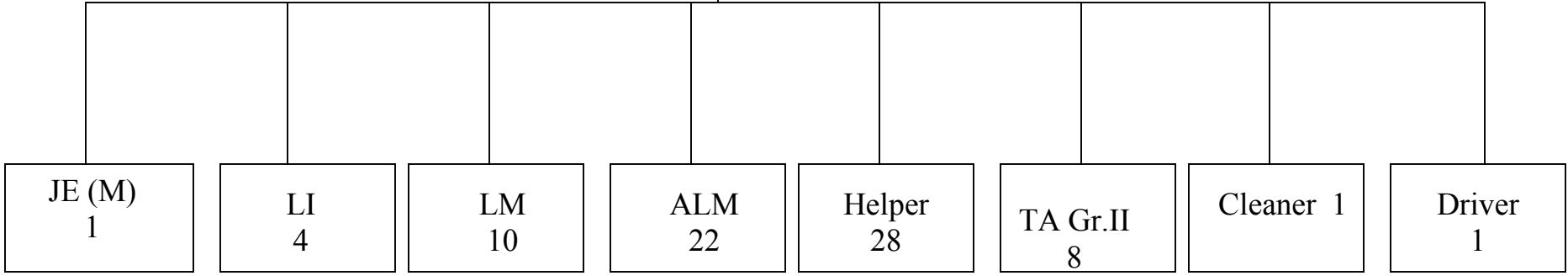
<ul style="list-style-type: none">•Name•Designation•Tel. No.•E-mail•Place of work & address•Contact hours for Public	<p>S. N. Mishra Asstt. Engineer 07682 245565</p> <p>O/o The EE (O&M) Dn & Chhatarpur 3 to 4 PM</p>
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- **Any other information in citizen related facilities.**

.....NIL.....

AE MPPKVV Co. Ltd. Chhatarpur (M)

A.E. (M)



1.B Function and Duties of AE (Maint.) Chhatarpur

S.No.	Unit/Section	Function performed
1	Administrative Section <ul style="list-style-type: none">• Accounts• Stores• Record Rooms• Others if any	Office is administered by AE. Following function are performed Maintenance of line transformer manage of continues supply No separate account dealt No Separate store in Division office. No Separate record Room. NIL

2. Work distribution order of each officer can be updated and put in the following format. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri A. N. Rai	A.E	24322	Head of the office and controllong matter related (o&m) DN Chhatarpur
02	Shri P.K. Rainoot	J.E.	16325	Supporting Officer.

3. Decision Making Process of AE (M) Chhatarpur

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE/AE	All matter related to line maintenance & Manage Supply-AE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
(B) Quality Norms, if decided by the organization.
(C) Quantity target, for the office work to be done in the year.

-----N/A-----

5.List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue	Register & files Estimate work order etc.	In routine work related With Estt.	10 Year

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of AE (M) Chhatarpur

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri A. N. Rai	AE	AE (M) Chhatarpur 07682-245566
2.	Shri P. K. Rajpoot	JE	O/O AE (M) Chhatarpur
3.	Shri M.D. Khare	LI	O/O AE (M) Chhatarpur
4.	Shri Chirogi Lal Kachhi	LI	O/O AE (M) Chhatarpur
5.	Shri Shayam Lal Dhobi	LI	O/O AE (M) Chhatarpur
6.	Shri N.R. Kushwaha	LI	O/O AE (M) Chhatarpur
7.	Shri Munna Raikwar	LM	O/O AE (M) Chhatarpur
8.	Shri Babulal Patel	LM	O/O AE (M) Chhatarpur
9.	Shri R.D. Vishwakarma	LM	O/O AE (M) Chhatarpur
10.	Shri Daruwa Kachhi	LM	O/O AE (M) Chhatarpur
11.	Shri Govind Das Kachhi	LM	O/O AE (M) Chhatarpur
12.	Shri N.K. Tiwari	LM	O/O AE (M) Chhatarpur
13.	Shri Babo Singh	LM	O/O AE (M) Chhatarpur
14.	Shri Sunna Lal Rai	LM	O/O AE (M) Chhatarpur
15.	Shri R. D. Mishra	LM	O/O AE (M) Chhatarpur
16.	Shri G. P. Rawat	LM	O/O AE (M) Chhatarpur
17.	Shri Bahadur Singh	ALM	O/O AE (M) Chhatarpur
18.	Shri Bharose Lal Kachhi	ALM	O/O AE (M) Chhatarpur
19.	Shri N. R. Ahirwar	ALM	O/O AE (M) Chhatarpur

20	Masook Ali	ALM	O/O AE (M) Chhatarpur
21	Shri Daduwa Kachhi	ALM	O/O AE (M) Chhatarpur
22	Shri Gabru Kachhi	ALM	O/O AE (M) Chhatarpur
23	Shri Majboot Singh	ALM	O/O AE (M) Chhatarpur
24	Shri Hardas Kachhi	ALM	O/O AE (M) Chhatarpur
25	Shri Dalpat Kachhi	ALM	O/O AE (M) Chhatarpur
26	Shri Lallu Tiwari	ALM	O/O AE (M) Chhatarpur
27	Shri Kasi Ram Dhobi	ALM	O/O AE (M) Chhatarpur
28	Shri Dammu Kachhi	ALM	O/O AE (M) Chhatarpur
29	Shri K. L. Vishwakarma	ALM	O/O AE (M) Chhatarpur
30	Shri Goman Kachhi	ALM	O/O AE (M) Chhatarpur
31	Shri D.S. Raikwar	ALM	O/O AE (M) Chhatarpur
32	Shri M.P. Patel	ALM	O/O AE (M) Chhatarpur
33	Shri Noor Khan	ALM	O/O AE (M) Chhatarpur
34	Shri Ramlal Kori	ALM	O/O AE (M) Chhatarpur
35	Shri Harpa Kumhar	ALM	O/O AE (M) Chhatarpur
36	Shri Dharampal Singh	ALM	O/O AE (M) Chhatarpur
37	Shri B.D. Kushwaha	ALM	O/O AE (M) Chhatarpur
38	Shri G.P.Raikwar	ALM	O/O AE (M) Chhatarpur
39	Shri Ram Singh Kachhi	Helper	O/O AE (M) Chhatarpur
40	Shri M. P. Dubey	Helper	O/O AE (M) Chhatarpur

41	Shri R. K. Kushwaha	Helper	O/O AE (M) Chhatarpur
42	Shri R. S. Patna	Helper	O/O AE (M) Chhatarpur
43	Shri R. S. Sharma	Helper	O/O AE (M) Chhatarpur
44	Shri A. K, Dwivedi	Helper	O/O AE (M) Chhatarpur
45	Shri B. N. Lodhi	Helper	O/O AE (M) Chhatarpur
46	Shri K. R. Pyasi	Helper	O/O AE (M) Chhatarpur
47	Shri C. L. Yadav	Helper	O/O AE (M) Chhatarpur
48	Shri Vrandavan Sen	Helper	O/O AE (M) Chhatarpur
49	Shri V. P. Pandey	Helper	O/O AE (M) Chhatarpur
50	Shri C. B. Kushwaha	Helper	O/O AE (M) Chhatarpur
51	Shri S. L. Rajpoot	Helper	O/O AE (M) Chhatarpur
52	Shri M. N. Bhatnagar	Helper	O/O AE (M) Chhatarpur
53	Shri S. R. Vishwakarma	Helper	O/O AE (M) Chhatarpur
54	Shri Parasram Rajak	Helper	O/O AE (M) Chhatarpur
55	Shri Dashrat Dhobi	Helper	O/O AE (M) Chhatarpur
56	Shri R. S. Patel	Helper	O/O AE (M) Chhatarpur
57	Shri M. L. Kushwaha	Helper	O/O AE (M) Chhatarpur
58	Shri R. P. Raikwar	Helper	O/O AE (M) Chhatarpur
59	Shri M. D. Rajak	Helper	O/O AE (M) Chhatarpur
60	Shri R. P. Dubey	Helper	O/O AE (M) Chhatarpur
61	Shri Kamrudeen	Helper	O/O AE (M) Chhatarpur

62.	Shri Durjan Kachhi	Helper	O/O AE (M) Chhatarpur
63.	Shri B. L. Raikwar	Helper	O/O AE (M) Chhatarpur
64.	Shri Bhagirat Shrivastava	Helper	O/O AE (M) Chhatarpur
65.	Shri A. P. Kushwaha	Helper	O/O AE (M) Chhatarpur
66.	Shri Charan Kada	Helper	O/O AE (M) Chhatarpur
67.	Shri R. K. Soni	TA Gr.II	O/O AE (M) Chhatarpur
68.	Shri D. K. Chaurasia	TA Gr.II	O/O AE (M) Chhatarpur
69.	Shri B. S. Verma	TA Gr.II	O/O AE (M) Chhatarpur
70.	Shri R. N. Patel	TA Gr.II	O/O AE (M) Chhatarpur
71.	Shri R. K. Namdeo	TA Gr.II	O/O AE (M) Chhatarpur
72.	Shri M. S. Khan	TA Gr.II	O/O AE (M) Chhatarpur
73.	Shri R. K. Singh Parihar	TA Gr.II	O/O AE (M) Chhatarpur
74.	Shri A. K. Latoria	TA Gr.II	O/O AE (M) Chhatarpur
75.	Shri R. S. Tiwari	Driver	O/O AE (M) Chhatarpur
76.	Shri Makundi Lal Ahirwar	Cleaner	O/O AE (M) Chhatarpur

• **Monthly remuneration and compensation (to be linked with treasury Data Bank)**

S.N.	Name	Remuneration	Compensation
1	Shri A. N. Rai AE	26654	NIL
2	Shri P. K. Rajpoot JE	16325	NIL
3	Shri M.D. Khare LI	13875	NIL
4	Shri Chirogi Lal Kachhi LI	12375	NIL
5	Shri Shayam Lal Dhobi LI	12430	NIL
6	Shri N.R. Kushwaha LI	12390	NIL
7	Shri Munna Raikwar LM	11900	NIL
8	Shri Babulal Patel LM	12375	NIL
9	Shri R.D. Vishwakarma LM	12455	NIL
10	Shri Daruwa Kachhi LM	11980	NIL
11	Shri Govind Das Kachhi LM	11900	NIL
12	Shri N.K. Tiwari LM	12455	NIL
13	Shri Babo Singh LM	10796	NIL
14	Shri Sunna Lal Rai LM	10836	NIL
15	Shri R. D. Mishra LM	12468	NIL
16	Shri G. P. Rawat LM	12375	NIL
17	Shri Bahadur Singh ALM	10796	NIL
18	Shri Bharose Lal Kachhi ALM	10796	NIL
19	Shri N. R. Ahirwar ALM	10796	NIL

20	Masook Ali	ALM	10796	NIL
21	Shri Daduwa Kachhi	ALM	9690	NIL
22	Shri Gabru Kachhi	ALM	10796	NIL
23	Shri Majboot Singh	ALM	10876	NIL
24	Shri Hardas Kachhi	ALM	10896	NIL
25	Shri Dalpat Kachhi	ALM	11900	NIL
26	Shri Lallu Tiwari	ALM	10876	NIL
27	Shri Kasi Ram Dhobi	ALM	10836	NIL
28	Shri Dammu Kachhi	ALM	11532	NIL
29	Shri K. L. Vishwakarma	ALM	10876	NIL
30	Shri Goman Kachhi	ALM	10796	NIL
31	Shri D.S. Raikwar	ALM	10836	NIL
32	Shri M.P. Patel	ALM	10836	NIL
33	Shri Noor Khan	ALM	10796	NIL
34	Shri Ramlal Kori	ALM	7524	NIL
35	Shri Harpa Kumhar	ALM	9274	NIL
36	Shri Dharampal Singh	ALM	9690	NIL
37	Shri B.D. Kushwaha	ALM	11980	NIL
38	Shri G.P.Raikwar	ALM	11980	NIL
39	Shri Ram Singh Kachhi	Helper	10876	NIL
40	Shri M. P. Dubey	Helper	7281	NIL

41	Shri R. K. Kushwaha	Helper	7281	NIL
42	Shri R. S. Patna	Helper	7607	NIL
43	Shri R. S. Sharma	Helper	7281	NIL
44	Shri A. K. Dwivedi	Helper	7941	NIL
45	Shri B. N. Lodhi	Helper	7607	NIL
46	Shri K. R. Pyasi	Helper	9730	NIL
47	Shri C. L. Yadav	Helper	9690	NIL
48	Shri Vrandavan Sen	Helper	9690	NIL
49	Shri V. P. Pandey	Helper	9060	NIL
50	Shri C. B. Kushwaha	Helper	9140	NIL
51	Shri S. L. Rajpoot	Helper	9690	NIL
52	Shri M. N. Bhatnagar	Helper	7355	NIL
53	Shri S. R. Vishwakarma	Helper	9730	NIL
54	Shri Parasram Rajak	Helper	7355	NIL
55	Shri Dashrat Dhobi	Helper	7355	NIL
56	Shri R. S. Patel	Helper	9690	NIL
57	Shri M. L. Kushwaha	Helper	9690	NIL
58	Shri R. P. Raikwar	Helper	7246	NIL
59	Shri M. D. Rajak	Helper	9730	NIL
60	Shri R. P. Dubey	Helper	9770	NIL
61	Shri Kamrudeen	Helper	9770	NIL

62.	Shri Durjan Kachhi	Helper	9140	NIL
63.	Shri B. L. Raikwar	Helper	9690	NIL
64.	Shri Bhagirat Shrivastava	Helper	9690	NIL
65.	Shri A. P. Kushwaha	Helper	7355	NIL
66.	Shri Charan Kada	Helper	7607	NIL
67.	Shri R. K. Soni	TA Gr.II	9035	NIL
68.	Shri D. K. Chaurasia	TA Gr.II	9430	NIL
69.	Shri B. S. Verma	TA Gr.II	13770	NIL
70.	Shri R. N. Patel	TA Gr.II	12703	NIL
71.	Shri R. K. Namdeo	TA Gr.II	13217	NIL
72.	Shri M. S. Khan	TA Gr.II	11955	NIL
73.	Shri R. K. Singh Parihar	TA Gr.II	9350	NIL
74.	Shri A. K. Latoria	TA Gr.II	7582	NIL
75.	Shri R. S. Tiwari	Driver	13272	NIL
76.	Shri Makundi Lal Ahirwar	Cleaner	7305	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarnur	2005.06		45.60 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri A. N. Rai	3.00 to 4.00 hrs.	07682-245566

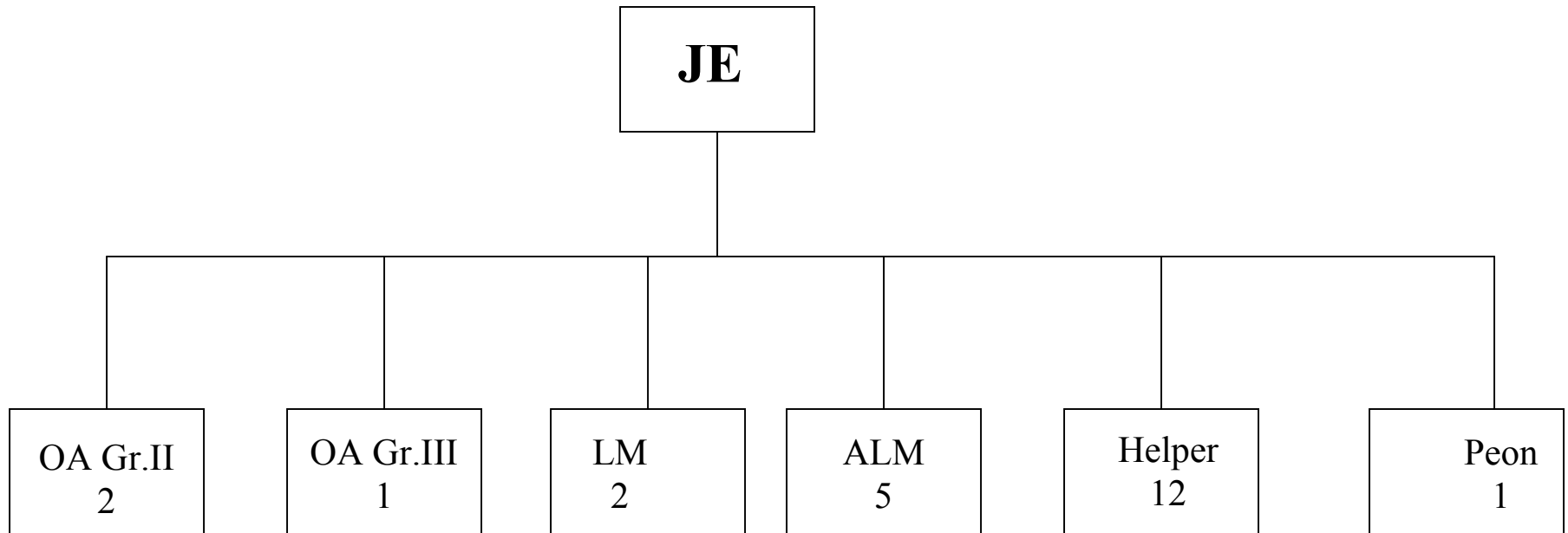
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	A. N. Rai
•Designation	Asstt. Engineer
•Tel. No.	07682-245566
•E-mail	
•Place of work & address	O/o The AE Chhatarpur (M)
Contact hours for Public	3 to 4 PM

17. Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Badamelhera



1.B Function and Duties of JE Badamelhera

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2	Accounts	No separate account dealt
3	Stores	No Separate store in the office.
4	Record Rooms	No Separate record Room.
5	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri R.K.Pathak	J.E	17964	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Badamelhera

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	All Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call – JE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

- Regulation :
1. MP Electricity Supply code 2004
 2. Conditions from distribution licensed
 3. Electricity distribution code
 4. MP Distribution performance standard.
 5. Treatment of the butries of licencese.
 6. Regulation for O& form
 7. Security deposite Register
 8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Badamelhera

S.N.	Name	Designation	Address & Contact No. if any
1	Shri R. K. Pathak	JE	JE Badamelhera 07689-252226
2	Shri A. K. Singh	OA Gr. II	O/O JE Badamelhera
3	Shri Yusuf Mohd.	OA Gr.II	O/O JE Badamelhera
4	Shri Kunja Bihari	OA Gr-III	O/O JE Badamelhera
5	Shri Sudama Pd. Pateriya	LM	O/O JE Badamelhera
6	Shri Harishchandra Kushwaha	LM	O/O JE Badamelhera
7	Shri Babolal Khagar	ALM	O/O JE Badamelhera
8	Shri Brindawan Kushwaha	ALM	O/O JE Badamelhera
9	Shri Brij Lal Rai	ALM	O/O JE Badamelhera
10	Shri Hargovind Sharma	ALM	O/O JE Badamelhera
11	Shri Sunderlal Lodhi	ALM	O/O JE Badamelhera
12	Shri Ram Prasad Kushwaha	Helper	O/O JE Badamelhera
13	Shri Ashok Kumar Yadav	Helper	O/O JE Badamelhera
14	Shri Purushottam Das Sharma	Helper	O/O JE Badamelhera
15	Shri Pyare Lal Kachhi	Helper	O/O JE Badamelhera
16	Shri Hardayal Kachhi	Helper	O/O JE Badamelhera
17	Shri Hari Narayan Yadav	Helper	O/O JE Badamelhera
18	Shri RamPrakash Patkar	Helper	O/O JE Badamelhera
19.	Shri Bhagwati Prasad Mali	Helper	O/O JE Badamelhera
20.	Shri Gokul Prasad Rai	Helper	O/O JE Badamelhera
21.	Shri Bhagirath Rajpoot	Helper	O/O JE Badamelhera
22.	Shri GoriShankar Sen	Helper	O/O JE Badamelhera
23.	Shri Gopinath Chaturvedi	Helper	O/O JE Badamelhera
24.	Shri Chaturbhuj Yadav	Peon	O/O JE Badamelhera

10. Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri R. K. Pathak JE	17964	NIL
2.	Shri A. K. Singh OA Gr. II	13602	NIL
3.	Shri Yusuf Mohd. OA Gr.II	14609	NIL
4.	Shri Kunja Bihari OA Gr-III	12202	NIL
5.	Shri Sudama Pd. Pateriya LM	12197	NIL
6.	Shri Harishchandra Kushwaha LM	10682	NIL
7.	Shri Babolal Khagar ALM	10682	NIL
8.	Shri Brindawan Kushwaha ALM	10722	NIL
9.	Shri Brij Lal Rai ALM	9552	NIL
10.	Shri Hargovind Sharma ALM	9552	NIL
11.	Shri Sunderlal Lodhi ALM	10682	NIL
12.	Shri Ram Prasad Kushwaha Helper	8618	NIL
13.	Shri Ashok Kumar Yadav Helper	9632	NIL
14.	Shri Purushottam Das Sharma Helper	7250	NIL
15.	Shri Pyare Lal Kachhi Helper	6956	NIL
16.	Shri Hardayal Kachhi Helper	9280	NIL
17.	Shri Hari Narayan Yadav Helper	7498	NIL
18.	Shri RamPrakash Patkar Helper	9632	NIL
19.	19.Shri Bhagwati Prasad Mali Helper	7290	NIL
20.	20.Shri Gokul Prasad Rai Helper	7829	NIL
21.	21.Shri Bhagirath Rajpoot Helper	9732	NIL
22.	22.Shri GoriShankar Sen Helper	8618	NIL
23.	23.Shri Gopinath Chaturvedi Helper	9552	NIL
24.	24.Shri Chaturbhuj Yadav Peon	9502	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarnur	2005.06	--	13.94 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri R. K. Pathak	3.00 to 4.00 hrs.	07689-252226

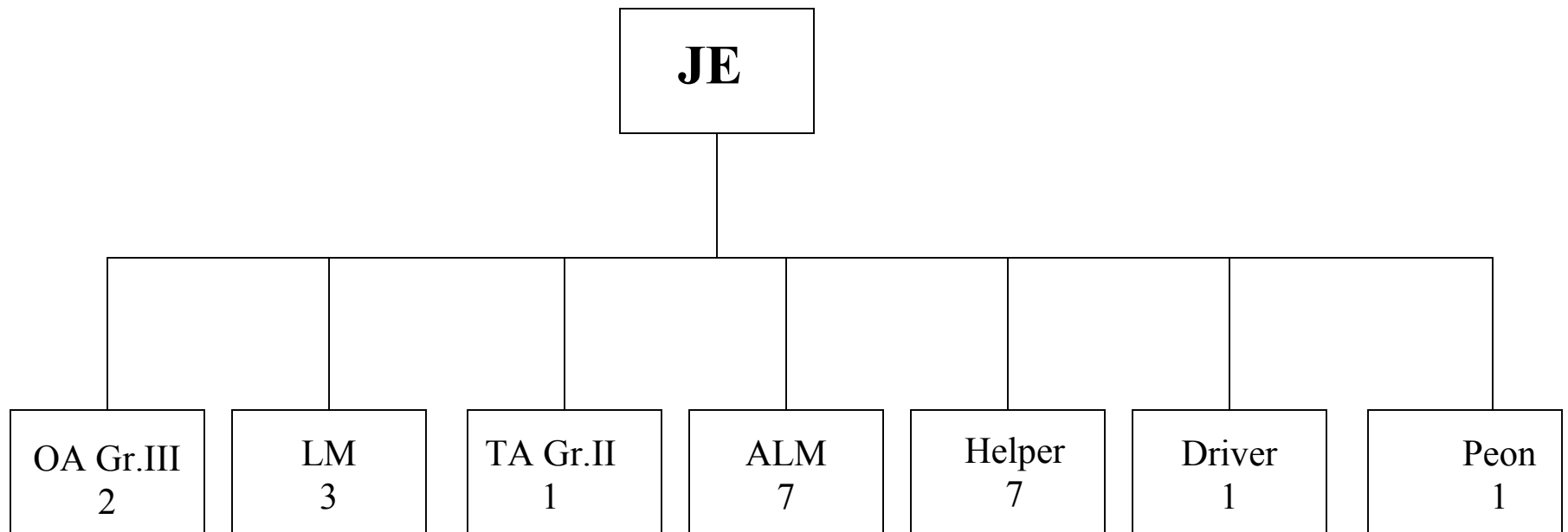
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	R. K. Pathak
•Designation	Junior. Engineer
•Tel. No.	07689-252226
•E-mail	
•Place of work & address	O/o The JE Badamelhera D/C
•Contact hours for Public	3 to 4 PM

17. Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Basari



1.B Function and Duties of JE Basari

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in the office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri G. K. Tripathi	J.E	16720	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Basari

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call-JE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related with Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Basari

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri G. K. Tripathi	JE	JE Basari 07686-281241
2.	Shri C. B. rawat	OA Gr. III	O/O JE Basari
3.	Shri H. S. Chaubey	OA Gr.III	O/O JE Basari
4.	Shri Ram Durare	LM	O/O JE Basari
5.	Shri Bhoola Ram Kushwaha	LM	O/O JE Basari
6.	Shri MotiLal Agrawal	LM	O/O JE Basari
7.	Shri Summer Singh	ALM	O/O JE Basari
8.	Shri Balli Rajak	ALM	O/O JE Basari
9.	Shri Bandu Tiwari	ALM	O/O JE Basari
10.	Shri Shukhram Singh	ALM	O/O JE Basari
11.	Shri Girdhari Lal Pathak	ALM	O/O JE Basari
12.	Shri Surendra Singh	ALM	O/O JE Basari
13.	Shri Munnalal Mishra	ALM	O/O JE Basari
14.	Shri Chhikodilal Kacchi	Helper	O/O JE Basari
15.	Shri Permeshwari Dayal	Helper	O/O JE Basari
16.	Rafique Ahmed.	Helper	O/O JE Basari
17.	Shri Babu Singh	Helper	O/O JE Basari
18.	Shri Bhailal Dhobi	Helper	O/O JE Basari
19.	Shri Lakhanlal Tiwari	Helper	O/O JE Basari
20.	GirdhariLal Yadav	Helper	O/O JE Basari
21.	Shri Mohanlal Bunkar	Peon	O/O JE Basari
22.	Shri Indulal Raikwar	Driver	O/O JE Basari
23.	Shri Omprakash	TA Gr.II	O/O JE Basari

10. Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri G. K. Tripathi JE	16720	NIL
2.	Shri C. B. rawat OA Gr. III	10647	NIL
3.	Shri H. S. Chaubey OA Gr.III	11735	NIL
4.	Shri Ram Durare LM	12277	NIL
5.	Shri Bhoola Ram Kushwaha LM	12277	NIL
6.	Shri MotiLal Agrawal LM	10642	NIL
7.	Shri Summer Singh ALM	10642	NIL
8.	Shri Balli Rajak ALM	11730	NIL
9.	Shri Bandu Tiwari ALM	10522	NIL
10.	Shri Shukhram Singh ALM	9552	NIL
11.	Shri Girdhari Lal Pathak ALM	10722	NIL
12.	Shri Surendra Singh ALM	10872	NIL
13.	Shri Munnalal Mishra ALM	10682	NIL
14.	Shri Chhikodilal Kacchi Helper	8930	NIL
15.	Shri Permeshwari Dayal Helper	7338	NIL
16.	Rafique Ahmed. Helper	9552	NIL
17.	Shri Babu Singh Helper	7498	NIL
18.	Shri Bhailal Dhobi Helper	7749	NIL
19.	Shri Lakhanlal Tiwari Helper	8817	NIL
20.	GirdhariLal Yadav Helper	7578	NIL
21.	Shri Mohanlal Bunkar Peon	9502	NIL
22.	Shri Indulal Raikwar Driver	10672	NIL
23.	Shri Omprakash TA Gr.II	8593	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	15.72 In Lac)

12.Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri G. K. Tripathi	3.00 to 4.00 hrs.	0786-281241

16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

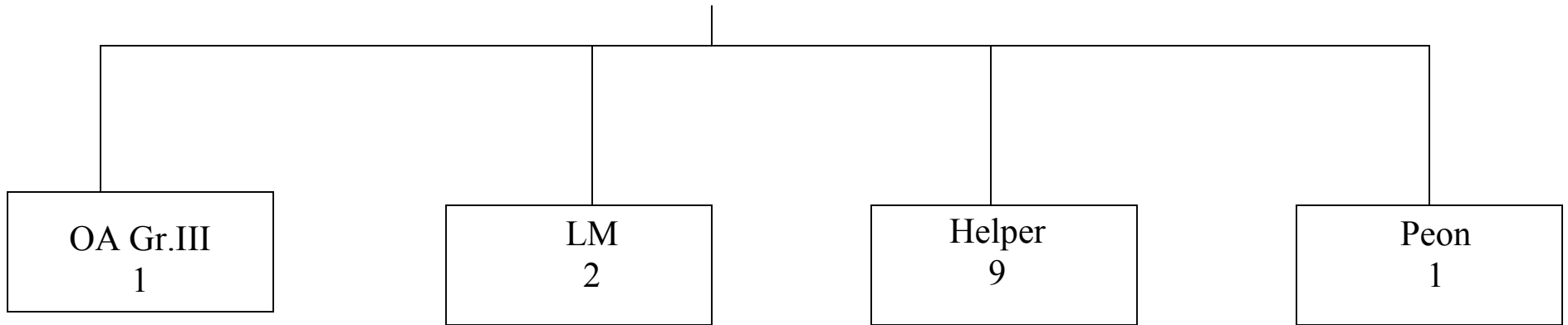
•Name	G. K. Tripathi
•Designation	Junior. Engineer
•Tel. No.	07686-281241
•E-mail	
•Place of work & address	O/o The JE Basari D/C
•Contact hours for Public	3 to 4 PM

17.Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. GULGANJ D/C

JE



1.B Function and Duties of JE Gulganj D/C.

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2	Accounts	No separate account dealt
3	Stores	No Separate store in the office.
4	Record Rooms	No Separate record Room.
5	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri Shailesh Shrivastava	J.E	19830	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Gulganj D/C

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of GULGANJ

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri Shailesh Shrivastava	JE	JE Gulganj 957689-255415
2.	Shri P.D. Gupta	OA Gr. III	O/O J.E. Gulganj
3.	Shri Shivdayal Vishwakarma	L.M.	O/O J.E. Gulganj
4.	Shri Mukundi Lal Lodhi	L.M.	O/O J.E. Gulganj
5.	Mohd. Khan	ALM	O/O J.E. Gulganj
6.	Laxman Pd. Vishwakarma	ALM	O/O J.E. Gulganj
7.	Shri Dassoo Dhimar	ALM	O/O J.E. Gulganj
8.	Shri Daruwa Kacchi	ALM	O/O J.E. Gulganj
9.	Shri Saiyad Ali	Helper	O/O J.E. Gulganj
10.	Shri Shukhdayal Singh	Helper	O/O J.E. Gulganj
11.	Shri Brijlala Yadav	Helper	O/O J.E. Gulganj
12.	Shri Shukla Pd. Jatav	Helper	O/O J.E. Gulganj
13.	Shri Premchandra Saxena	Helper	O/O J.E. Gulganj
14.	Shri Kishorilal Dhemer	Helper	O/O J.E. Gulganj
15.	Shri Duli Singh	Helper	O/O J.E. Gulganj
16.	Shri Hamid Khan	Helper	O/O J.E. Gulganj
17.	Shri Premlal	Helper	O/O J.E. Gulganj
18.	Shri Sarman Lal Rajpoot	Peon	O/O J.E. Gulganj

10.Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri Shailesh Shrivastava JE	19830	NIL
2.	Shri P.D. Gupta OA Gr. III	12668	NIL
3.	Shri Shivdayal Vishwakarma L.M.	12197	NIL
4.	Shri Mukundi Lal Lodhi L.M.	12237	NIL
5.	Mohd. Khan ALM	10722	NIL
6.	Laxman Pd. Vishwakarma ALM	10682	NIL
7.	Shri Dassoo Dhimar ALM	9632	NIL
8.	Shri Daruwa Kacchi ALM	10642	NIL
9.	Shri Saiyad Ali Helper	9552	NIL
10.	Shri Shukhdayal Singh Helper	9552	NIL
11.	Shri Brijlala Yadav Helper	7578	NIL
12.	Shri Shukla Pd. Jatav Helper	9552	NIL
13.	Shri Premchandra Saxena Helper	8970	NIL
14.	Shri Kishorilal Dhemer Helper	9258	NIL
15.	Shri Duli Singh Helper	9632	NIL
16.	Shri Hamid Khan Helper	7829	NIL
17.	Shri Premlal Helper	6147	NIL
18.	Shri Sarman Lal Rajpoot Peon	6826	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarnur	2005.06	--	11.75 In Lac)

- **Programmers and beneficiaries u/s 4.1(b)(xii)**
 - A. List of the programmers (in electronic form)
 - B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
 - C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri Shailesh Shrivastava	3.00 to 4.00 hrs.	957689-255415

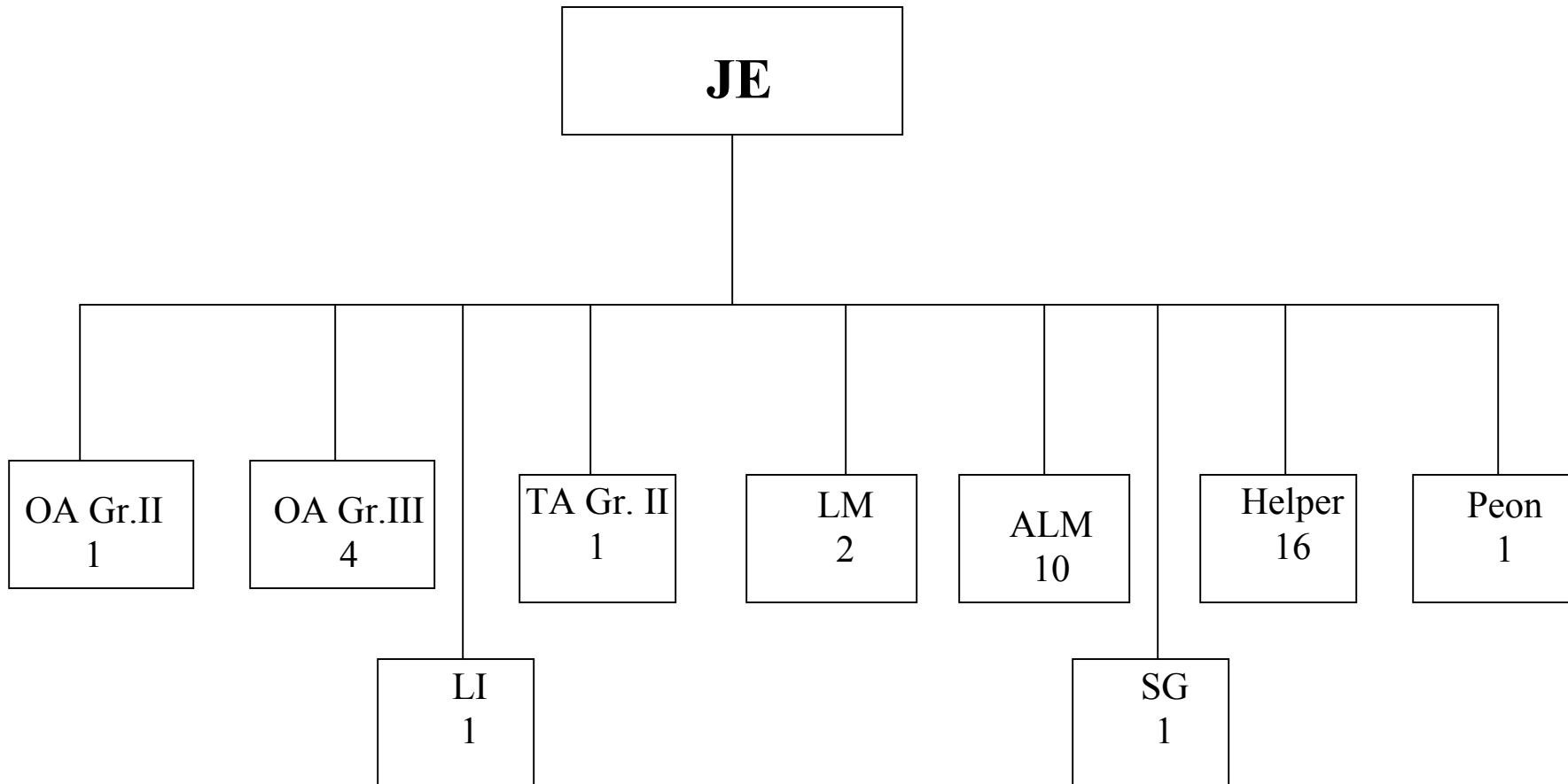
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	Shailesh Shrivastava
•Designation	Junior. Engineer
•Tel. No.	957689-255415
•E-mail	
•Place of work & address	O/o The JE Gulganj D/C
•Contact hours for Public	3 to 4 PM

17.Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Khajuraho (R)



1.B Function and Duties of JE Khajurao (R)

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in the office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri K. K. Mishra	J.E	17342	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Khajuraho (R)

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4** (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5.List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Khajuraho (R)

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri K. K. Mishra	JE	JE Khajuraho (R) 274046
2.	Shri C. D. Upadhayay	OA Gr.II	JE Khajuraho (R)
3.	Shri S. R. Yadav	OA Gr. III	JE Khajuraho (R)
4.	Shri V. B. Singh	--do--	JE Khajuraho (R)
5.	Shri J. N. Vyas	--do--	JE Khajuraho (R)
6.	Shri M. S. Parihar	--do--	JE Khajuraho (R)
7.	Shri Nanhoo Ahirwar	LI	JE Khajuraho (R)
8.	Shri Ganesh Chamar	LM	JE Khajuraho (R)
9.	Shri Pyarelal Kushwaha	-do-	JE Khajuraho (R)
10.	Shri Hari Shankar Vishwakarma	ALM	JE Khajuraho (R)
11.	Shri Santosh Kumar Raikwar	-do-	JE Khajuraho (R)
12.	Shri Kishori Lal Kacchi	-do-	JE Khajuraho (R)
13.	Shri Chandrabhaan Chaturvedi	-do-	JE Khajuraho (R)
14.	Shri Latora Ahirwar	-do-	JE Khajuraho (R)
15.	Shri Banshidhar Rajpoot	-do-	JE Khajuraho (R)
16.	Shri Pancham Pd. Verman	-do-	JE Khajuraho (R)
17.	Shri Mohan Lal Gupta	-do-	JE Khajuraho (R)
18.	Shri Bali Mohammad	ALM	JE Khajuraho (R)

S.N.	Name	Designation	Address & Contact No. if any
19.	Shri Nabab Ali	-do-	JE Khajuraho (R)
20.	Shri Aslam Khan	Helper	JE Khajuraho (R)
21.	Shri Ghanshamdas Kushwaha	-do-	JE Khajuraho (R)
22.	Shri Jeevan Singh	-do-	JE Khajuraho (R)
23.	Shri Pancham Lal Raikwar	-do-	JE Khajuraho (R)
24.	Shri Bhaggu Kacchi	-do-	JE Khajuraho (R)
25.	Shri Ghasita Rajak	-do-	JE Khajuraho (R)
26.	Shri Jeetendra Kumar Mishra	-do-	JE Khajuraho (R)
27.	Shri Achhe Lal Pathak -	do-	JE Khajuraho (R)
28.	Shri Hari Das	-do-	JE Khajuraho (R)
29.	Shri Hasim Ali	-do-	JE Khajuraho (R)
30.	Shri Harprasad Kacchi	-do-	JE Khajuraho (R)
31.	Shri Ramcharan Mali	-do-	JE Khajuraho (R)
32.	Shri Ramswaroop Awasthi	-do-	JE Khajuraho (R)
33.	Shri Mahadev Kushwaha	-do-	JE Khajuraho (R)
34.	Shri Badri Pd. Mishra	-do-	JE Khajuraho (R)
35.	Shri Dara Singh	-do-	JE Khajuraho (R)
36.	Shri Lakhanlal Mishra	SG	JE Khajuraho (R)
37.	Shri Mohan Lal Khare	Peon	JE Khajuraho (R)
38.	Shri R. S. Vishwakarma	TA Gr.II	JE Khajuraho (R)

10. Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri K. K. Mishra JE	17342	NIL
2.	Shri C. D. Upadhayay OA Gr.II	13602	NIL
3.	Shri S. R. Yadav OA Gr. III	13562	NIL
4.	Shri V. B. Singh --do--	13056	NIL
5.	Shri J. N. Vyas --do--	11372	NIL
6.	Shri M. S. Parihar --do--	13136	NIL
7.	Shri Nanhoo Ahirwar LI	12172	NIL
8.	Shri Ganesh Chamar LM	10722	NIL
9.	Shri Pyarelal Kushwaha -do-	11730	NIL
10.	Shri Hari Shankar Vishwakarma ALM	9552	NIL
11.	Shri Santosh Kumar Raikwar -do-	10722	NIL
12.	Shri Kishori Lal Kacchi -do-	10642	NIL
13.	Shri Chandrabhaan Chaturvedi -do-	11312	NIL
14.	Shri Latora Ahirwar -do-	10642	NIL
15.	Shri Banshidhar Rajpoot -do-	10722	NIL
16.	Shri Pancham Pd. Verman -do-	10722	NIL
17.	Shri Mohan Lal Gupta -do-	10682	NIL
18.	Shri Bali Mohammad ALM	12197	NIL

S.N.	Name	Remuneration	Compensation
19.	Shri Nabab Ali -do-	10642	NIL
20.	Shri Aslam Khan Helper	7749	NIL
21.	Shri Ghanshamdas Kushwaha-do-	7063	NIL
22.	Shri Jeevan Singh -do-	7250	NIL
23.	Shri Pancham Lal Raikwar -do-	7250	NIL
24.	Shri Bhaggu Kacchi -do-	9552	NIL
25.	Shri Ghasita Rajak -do-	10642	NIL
26.	Shri Jeetendra Kumar Mishra-do-	9552	NIL
27.	Shri Achhe Lal Pathak -do-	9552	NIL
28.	Shri Hari Das -do-	7498	NIL
29.	Shri Hasim Ali -do-	9552	NIL
30.	Shri Harprasad Kacchi -do-	9552	NIL
31.	Shri Ramcharan Mali -do-	9879	NIL
32.	Shri Ramswaroop Awasthi -do-	10782	NIL
33.	Shri Mahadev Kushwaha -do-	10154	NIL
34.	Shri Badri Pd. Mishra -do-	10358	NIL
35.	Shri Dara Singh -do-	7749	NIL
36.	Shri Lakhanlal Mishra SG	9597	NIL
37.	Shri Mohan Lal Khare Peon	9542	NIL
38.	Shri R. S. Vishwakarma TA Gr.II	10587	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarnur	2005.06	--	24.21 In Lac)

- **Programmers and beneficiaries u/s 4.1(b)(xii)**
 - A. List of the programmers (in electronic form)
 - B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
 - C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri K. K. Mishra	3.00 to 4.00 hrs.	07686-275099

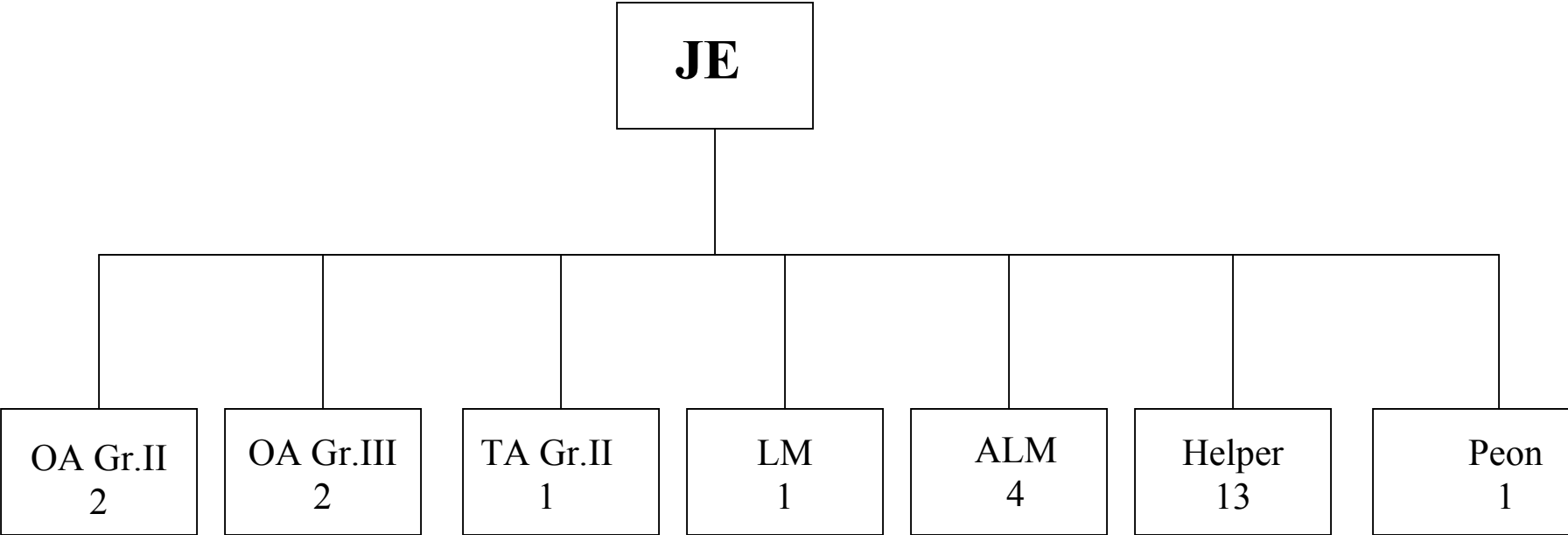
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

<ul style="list-style-type: none">•Name•Designation•Tel. No.•E-mail•Place of work & & address•Contact hours for Public	Shri K. K. Mishra Junior. Engineer 07686-275099 O/o The JE Khajuraho (R) D/C 3 to 4 PM
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17. Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Bamitha



1.B Function and Duties of JE Bamitha

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
	<ul style="list-style-type: none">• Accounts• Stores• Record Rooms• Others if any	No separate account dealt No Separate store in the office. No Separate record Room. NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri S. K. Tiwari	J.E	16097	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Bamitha

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matt. etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Bamitha

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri S. K. Tiwar.	JE	JE Bamitha 07686-271041
2.	Shri C. L. Gupta	OA Gr.II	O/O JE Bamitha
3.	Shri R. M. Shukla	OA Gr.II	O/O JE Bamitha
4.	Shri M. L. Dwivedi	OA Gr.III	O/O JE Bamitha
5.	Shri Vijay Kumar Panday	OA Gr.III	O/O JE Bamitha
6.	Shri Brandaban Pal	L Asst.-II	O/O JE Bamitha
7.	Shri Harcharan Pal	L-Attd.I	O/O JE Bamitha
8.	Shri Yusuf Khan	L-Att.I	O/O JE Bamitha
9.	Shri Bahori Lal Raikwar	L-Attd-I	O/O JE Bamitha
10.	Shri Ramdayal Raikwar	L-Attd-I	O/O JE Bamitha
11.	Shri Janki Pd. Kurmi	L-Attd-II	O/O JE Bamitha
12.	Shri Ramadheen Kushwaha	L-Attd-II	O/O JE Bamitha
13.	Shri Rameyshaw pd. Gupta	L-Att.-II	O/O JE Bamitha
14.	Shri Majboot Singh	Lattd-II	O/O JE Bamitha
15.	Shri Rajendra Pd. Mishra	L-Att.II	O/O JE Bamitha
16.	Shri Gaya Pd. Dubey	Lattd.-II	O/O JE Bamitha
17.	Shri Kallu Kushwaha	L-Attd.II	O/O JE Bamitha
18.	Shri Ganesh Pd. Raiwar	L-Attd-II	O/O JE Bamitha
19.	Shri Narendra Kumar Sharma	L-AttdII	O/O JE Bamitha
20.	Shri Raj Bahudur Chaubey	L-Attd-II	O/O JE Bamitha
21.	Shri Ramcharan Raikwar	L-Attd-II	O/O JE Bamitha
22.	Shri Dadoli Pd. Saket	L-Attd-II	O/O JE Bamitha
23.	Shri Sunni Lal Kachhi	L-Attd-II	O/O JE Bamitha
24.	Shri Bansidhar Rajak	Peon	O/O JE Bamitha
25.	Shri P. K.. Nigam	TA Gr. II	O/O JE Bamitha

10.Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri S. K. Tiwar. JE	16097	NIL
2.	Shri C. L. Gupta OA Gr.II	14534	NIL
3.	Shri R. M. Shukla OA Gr.II	14494	NIL
4.	Shri M. L. Dwivedi OA Gr.III	9841	NIL
5.	Shri Vijay Kumar Panday OA Gr.III	12122	NIL
6.	Shri Brandaban Pal L Asst.-II	11730	NIL
7.	Shri Harcharan Pal L-Attd.I	11770	NIL
8.	Shri Yusuf Khan L-Att.I	10682	NIL
9.	Shri Bahori Lal Raikwar L-Attd-I	11244	NIL
10.	Shri Ramdayal Raikwar L-Attd-I	10642	NIL
11.	Shri Janki Pd. Kurmi L-Attd-II	7498	NIL
12.	Shri Ramadheen Kushwaha L-Attd-II	9632	NIL
13.	Shri Rameyshaw pd. Gupta L-Att.-II	7250	NIL
14.	Shri Majboot Singh Lattd-II	9552	NIL
15.	Shri Rajendra Pd. Mishra L-Att.II	7498	NIL
16.	Shri Gaya Pd. Dubey Lattd.-II	9632	NIL
17.	Shri Kallu Kushwaha L-Attd.II	7498	NIL
18.	Shri Ganesh Pd. Raiwar L-Attd-II	8618	NIL
19.	Shri Narendra Kumar Sharma L-AttdII	9652	NIL
20.	Shri Raj Bahudur Chaubey L-Attd-II	9552	NIL
21.	Shri Ramcharan Raikwar L-Attd-II	10642	NIL
22.	Shri Dadoli Pd. Saket L-Attd-II	8618	NIL
23.	Shri Sunni Lal Kachhi L-Attd-II	9552	NIL
24.	Shri Bansidhar Rajak Peon	7448	NIL
25.	Shri P. K.. Nigam TA Gr. II	13652	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	15.36 In Lac)

- **Programmers and beneficiaries u/s 4.1(b)(xii)**
 - A. List of the programmers (in electronic form)
 - B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
 - C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri S. K. Tiwari	3.00 to 4.00 hrs.	0786-271041

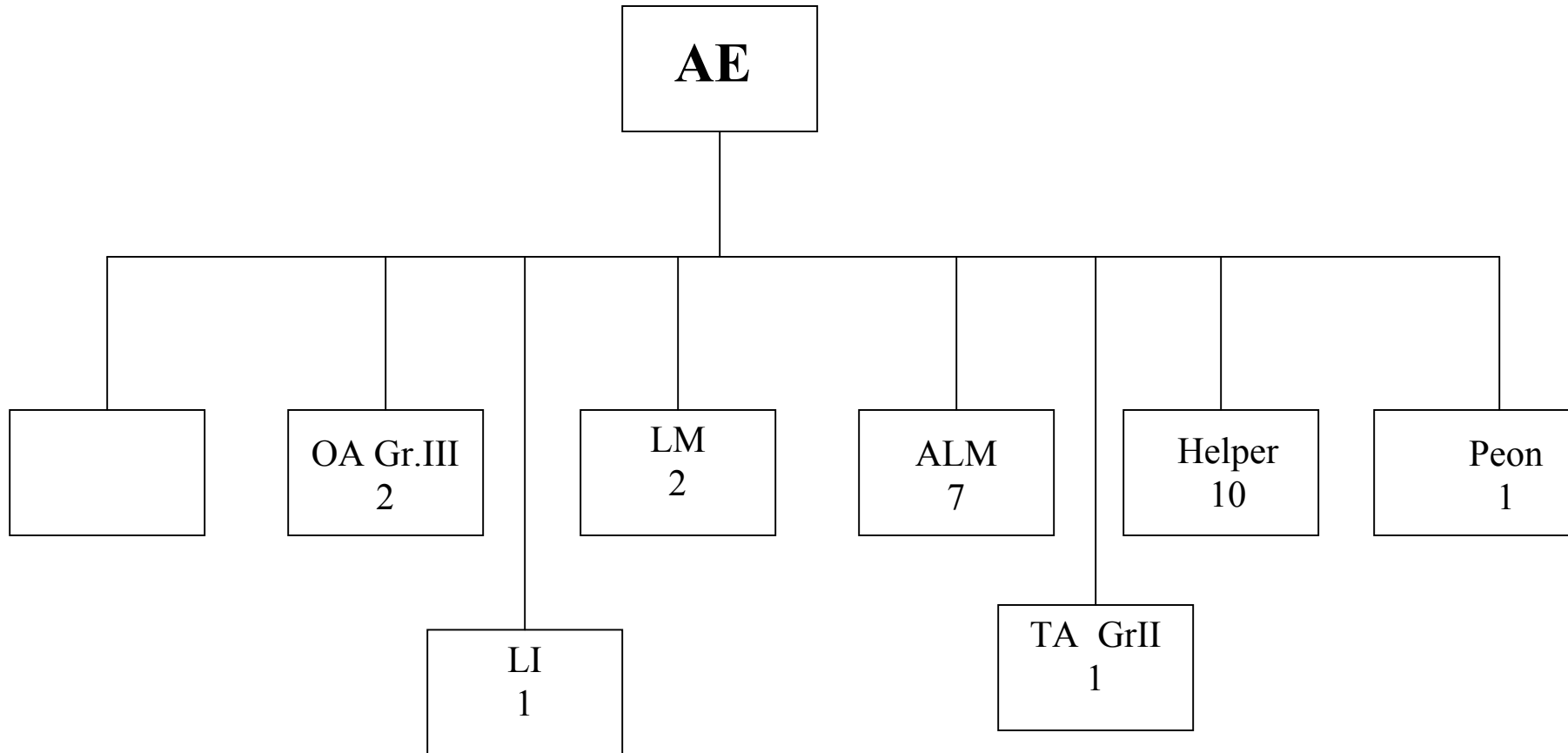
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	S.K. Tiwari
•Designation	Junior. Engineer
•Tel. No.	07686-271041
•E-mail	
•Place of work & address	O/o The JE Bamitha D/C
•Contact hours for Public	3 to 4 PM

17.Any other information in citizen related facilities.

.....NIL.....

AE MPPKVV Co. Ltd. Bijawar D/C



1.B Function and Duties of JE Bijawar D/C

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in the office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri S. K. Dubey	A.E(TBPS)	22478	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of Bijawar D/C

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5.List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Bijawar D/C

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri S. K. Dubey	AE (TBPS)	Bijawar D/C 07608-253222
2.	Shri B.K.Awashti	OA Gr II	O/O Bijawar D/C
3.	Shri S. M. Verma	OA Gr II	O/O Bijawar D/C
4.	Shri H. P. Manli	OA Gr III	O/O Bijawar D/C
5.	Shri B. P. Chatarvedi	OA Gr III	O/O Bijawar D/C
6.	Shri Sukhiya Ahirwar	H. P.	O/O Bijawar D/C
7.	Shri Anari Kachhi	L. M.	O/O Bijawar D/C
8.	Shri Sukkan Nai	L. M.	O/O Bijawar D/C
9.	Shri Noor Mahal	ALM	O/O Bijawar D/C
10.	Shri Imdad Mohd.	ALM	O/O Bijawar D/C
11.	Shri Seetal Pd. Sharma	ALM	O/O Bijawar D/C
12.	Shri Mahboob Khan	ALM	O/O Bijawar D/C
13.	Shri Halku Kacchi	ALM	O/O Bijawar D/C
14.	Shri Darua Kurmi	ALM	O/O Bijawar D/C
15.	Dayaram Raikwar	ALM	O/O Bijawar D/C
16.	Shri Ram saran Napit	Helper	O/O Bijawar D/C
17.	Shri Ushman Khan	Helper	O/O Bijawar D/C
18.	Shri Ghanshyam Raikwar	Helper	O/O Bijawar D/C
19.	Shri Baboo Khan	Helper	O/O Bijawar D/C
20.	Shri Mushtak Ali	Helper	O/O Bijawar D/C
21.	Shri Hether Beg	Helper	O/O Bijawar D/C
22.	Shri Chhuttanlal Pathak	Helper	O/O Bijawar D/C
23.	Shri Umar Khan	Helper	O/O Bijawar D/C
24.	Shri Rajaram Pal	Helper	O/O Bijawar D/C
25.	Shri Ahmed Ali	Helper	O/O Bijawar D/C
26.	Shri Dam Khan	Peon	O/O Bijawar D/C
27.	Shri A. K. Shrivastava	TA Gr. II	O/O Bijawar D/C

10. Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri S. K. Dubey AE (TBPS)	22478	NIL
2.	Shri B.K.Awashti OA Gr II	15002	NIL
3.	Shri S. M. Verma OA Gr II	13602	NIL
4.	Shri H. P. Manli OA Gr III	13136	NIL
5.	Shri B. P. Chatarvedi OA Gr III	8543	NIL
6.	Shri Sukhiya Ahirwar LI	12197	NIL
7.	Shri Anari Kachhi L. M.	10642	NIL
8.	Shri Sukkan Nai L. M.	12197	NIL
9.	Shri Noor Mahal ALM	10412	NIL
10.	Shri Imdad Mohd. ALM	10722	NIL
11.	Shri Seetal Pd. Sharma ALM	10682	NIL
12.	Shri Mahboob Khan ALM	11810	NIL
13.	Shri Halku Kacchi ALM	9652	NIL
14.	Shri Darua Kurmi ALM	9564	NIL
15.	Dayaram Raikwar ALM	10642	NIL
16.	Shri Ram saran Napit Helper	9552	NIL
17.	Shri Ushman Khan Helper	9552	NIL
18.	Shri Ghanshyam Raikwar Helper	9552	NIL
19.	Shri Baboo Khan Helper	8658	NIL
20.	Shri Mushtak Ali Helper	7829	NIL
21.	Shri Hether Beg Helper	9592	NIL
22.	Shri Chhuttanlal Pathak Helper	9552	NIL
23.	Shri Umar Khan Helper	7789	NIL
24.	Shri Rajaram Pal Helper	9732	NIL
25.	Shri Ahmed Ali Helper	9592	NIL
26.	Shri Dam Khan Peon	9502	NIL
27.	Shri A. K. Shrivastava TA Gr. II	10617	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	15.73 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri S. K. Dubey	3.00 to 4.00 hrs.	07608-253222

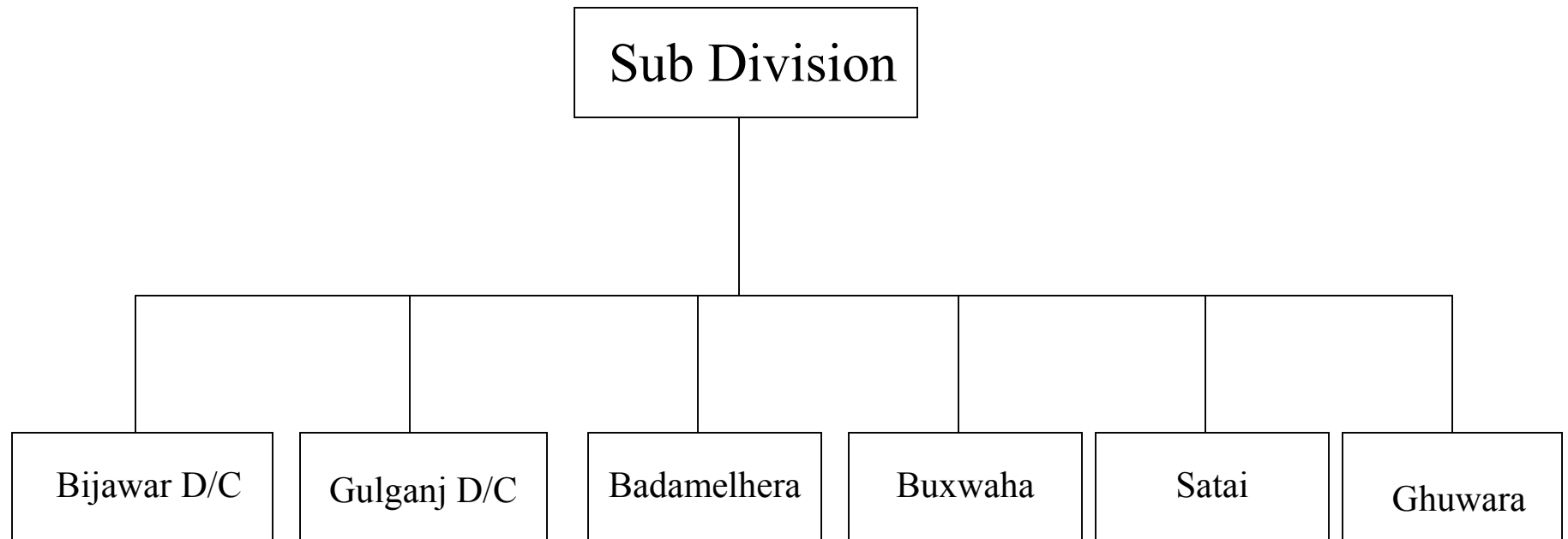
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	S. K. Dubey
•Designation	Junior. Engineer
•Tel. No.	07608-253222
•E-mail	
•Place of work & address	O/o The AE Bijawar D/C
•Contact hours for Public	3 to 4 PM

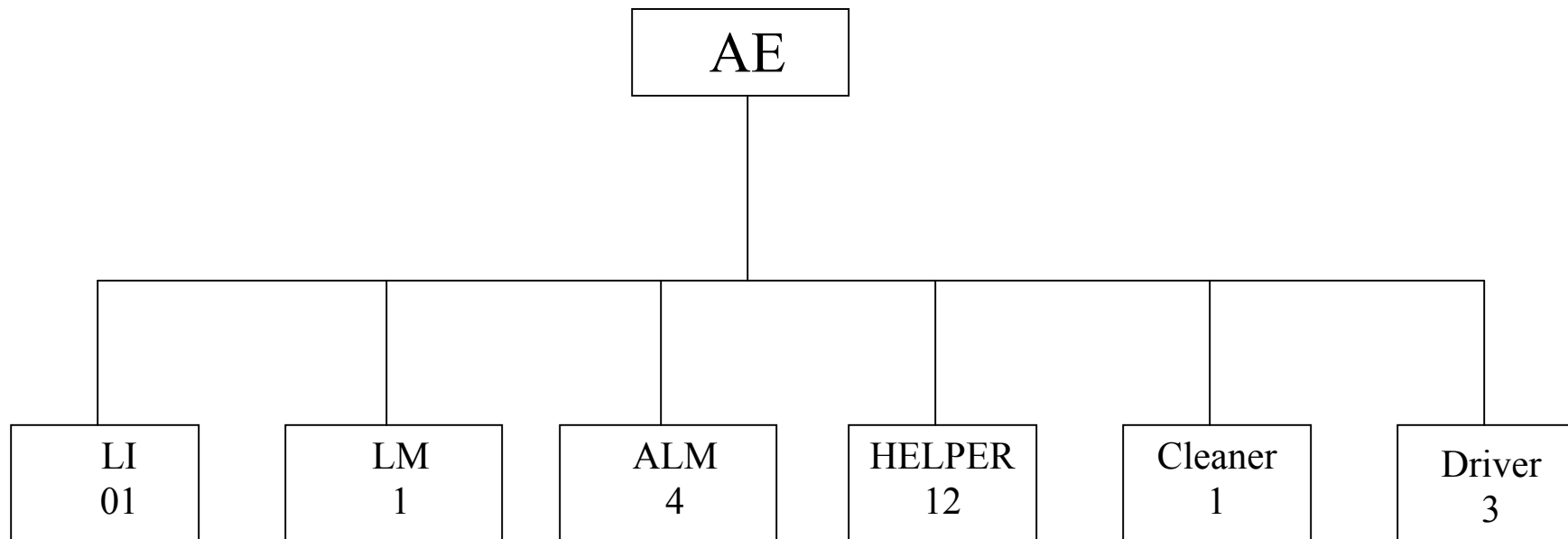
17. Any other information in citizen related facilities.

.....NIL.....

AE (O&M) MPPKVV Co. Ltd. Bijawar Sub Division



AE (O&M) MPPKVV Co. Ltd. Bijawar Sub Division



1.B Function and Duties of AE (O&M) Bijawar Sub Divi.

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by AE. Following function are performed Maintenance of line transformer manage of continues supply
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in Sub Division office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri S. K. Vishwakarma	A.E	26854	Dealing with All the matter related to line maintenance & management of continue supply

3. Decision Making Process of AE Sub Divi. Bijawar

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through AE	All Matter related to line maintenance & manage Supply - AE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of (O&M) Sub Divi. Bijawar

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri S. K. Vishwakarma	AE	AE O&M Bijawar 07608-253357
2.	Shri Sabbir Ali	LI	O\O AE O&M Bijawar
3.	Shri Halkai Lodhi	LM	O\O AE O&M Bijawar
4.	Shri Rajendra Singh Tomar	ALM	O\O AE O&M Bijawar
5.	Shri Chhuttan Beg	ALM	O\O AE O&M Bijawar
6.	Shri Nandi Ahirwar	ALM	O\O AE O&M Bijawar
7.	Shri Shambhoo Dayal Lodhi	ALM	O\O AE O&M Bijawar
8.	Shri Bandu Harijan	Helper	O\O AE O&M Bijawar
9.	Shri Shekh Laloo	Helper	O\O AE O&M Bijawar
10.	Shri Achhan Khan	Helper	O\O AE O&M Bijawar
11.	Shri Harlal Lodhi	Helper	O\O AE O&M Bijawar
12.	Shri Prem Lal Lodhi	Helper	O\O AE O&M Bijawar
13.	Shri Chirongi Lal Pal	Helper	O\O AE O&M Bijawar
14.	Shri Narendra Kumar Vishwakarma	Helper	O\O AE O&M Bijawar
15.	Shri Maiyadeen Sen	Helper	O\O AE O&M Bijawar
16.	Shri Noor Ali	Helper	O\O AE O&M Bijawar
17.	Shri Bala Pd. Tiwari	Helper	O\O AE O&M Bijawar
18.	Shri Ishlam Khan	Helper	O\O AE O&M Bijawar
19.	Shri Jankisaran Gupta	Helper	O\O AE O&M Bijawar
20.	Ishak Ali	Driver	O\O AE O&M Bijawar
21.	Shri Om Prakash Tiwari	Driver	O\O AE O&M Bijawar
22.	Shri Jabbar Khan	Driver	O\O AE O&M Bijawar
23.	Shri Munna Lal Rai	Cleaner	O\O AE O&M Bijawar

10. Monthly remuneration and compensation (to be linked with treasury Data Bank) U/S 4.1 (b) (x)

S.N.	Name	Remuneration	Compensation
1.	Shri S. K. Vishwakarma AE	26854	NIL
2.	Shri Sabbir Ali LI	12197	NIL
3.	Shri Halkai Lodhi LM	12197	NIL
4.	Shri Rajendra Singh Tomar ALM	10722	NIL
5.	Shri Chhuttan Beg ALM	10642	NIL
6.	Shri Nandi Ahirwar ALM	11447	NIL
7.	Shri Shambhoo Dayal Lodhi ALM	10682	NIL
8.	Shri Bandu Harijan Helper	9592	NIL
9.	Shri Shekh Laloo Helper	8698	NIL
10.	Shri Achhan Khan Helper	9552	NIL
11.	Shri Harlal Lodhi Helper	10642	NIL
12.	Shri Prem Lal Lodhi Helper	8930	NIL
13.	Shri Chirongi Lal Pal Helper	9552	NIL
14.	Shri Narendra Kumar Vishwakarma Helper	5652	NIL
15.	Shri Maiyadeen Sen Helper	7250	NIL
16.	Shri Noor Ali Helper	10722	NIL
17.	Shri Bala Pd. Tiwari Helper	7538	NIL
18.	Shri Ishlam Khan Helper	7330	NIL
19.	Shri Jankisaran Gupta Helper	9552	NIL
20.	Ishak Ali Driver	10592	NIL
21.	Shri Om Prakash Tiwari Driver	12227	NIL
22.	Shri Jabbar Khan Driver	15027	NIL
23.	Shri Munna Lal Rai Cleaner	7448	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	12.9 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri S. K. Vishwakarma	3.00 to 4.00 hrs.	07608-253357

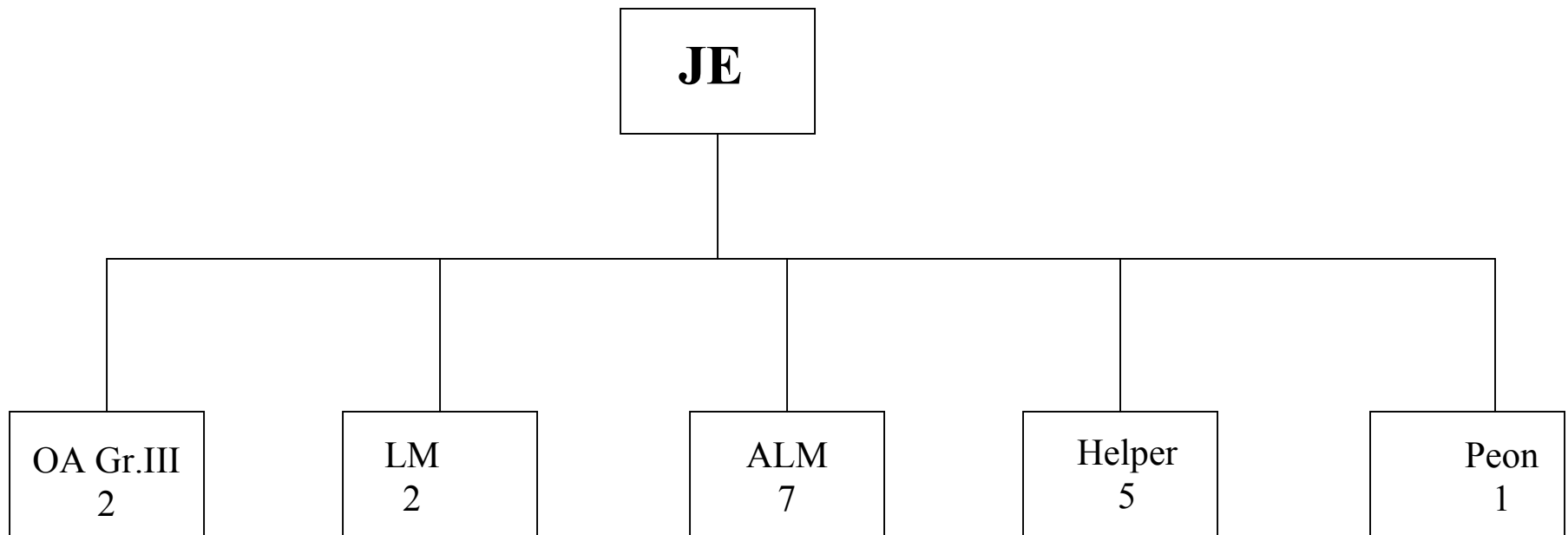
16. Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	S.K.Vishwakarma
•Designation	Asstt. Engineer
•Tel. No.	07608-253357
•E-mail	
•Place of work & address	O/o The AE (O&M) Sub Divi. Bijawar
•Contact hours for Public	3 to 4 PM

17. Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Buxwaha



1.B Function and Duties of JE Buxwaha

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in the office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri M. L.Suman	J.E	13136	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Buxwaha

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Buxwaha

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri M. L. Suman	JE	JE Buxwaha 07609-254267
2.	Shri G. L.. Vishwakarma	OA Gr.III	O/O JE Buxwaha
3.	Shri D. S. Bajpai	OA Gr.III	O/O JE Buxwaha
4.	Shri Jhullan Kushwaha	LM	O/O JE Buxwaha
5.	Shri Farjendra Ali	ALM	O/O JE Buxwaha
6.	Shri Bansidhar Raikwar	ALM	O/O JE Buxwaha
7.	Shri Barelal Kachhi	ALM	O/O JE Buxwaha
8.	Shri Swami Pd. Tiwari	ALM	O/O JE Buxwaha
9.	Shri Kasi Pd. Vishwakarma	ALM	O/O JE Buxwaha
10.	Shri Babolal Bunkar	ALM	O/O JE Buxwaha
11.	Shri Darwarilal Prajapati	ALM	O/O JE Buxwaha
12.	Shri Govind Kushwaha	Helper	O/O JE Buxwaha
13.	Shri Ghanshyam Dubey	Helper	O/O JE Buxwaha
14.	Shri Narendra Kumar Shukla	Helper	O/O JE Buxwaha
15.	Shri Ramdas Vishwakarma	Helper	O/O JE Buxwaha
16.	Shri Chand Kha	Helper	O/O JE Buxwaha
17.	Shri Kashi ram Patel	Peon	O/O JE Buxwaha

- **Monthly remuneration and compensation (to be linked with treasury Data Bank)**

S.N.	Name	Remuneration	Compensation
1.	Shri M. L. Suman JE	13136	NIL
2.	Shri G. L.. Vishwakarma OA Gr.III	12668	NIL
3.	Shri D. S. Bajpai OA Gr.III	11009	NIL
4.	Shri Jhullan Kushwaha LM	10642	NIL
5.	Shri Farjendra Ali ALM	9552	NIL
6.	Shri Bansidhar Raikwar ALM	10682	NIL
7.	Shri Barelal Kachhi ALM	11810	NIL
8.	Shri Swami Pd. Tiwari ALM	10023	NIL
9.	Shri Kasi Pd. Vishwakarma ALM	10642	NIL
10.	Shri Babolal Bunkar ALM	9652	NIL
11.	Shri Darwarilal Prajapati ALM	7250	NIL
12.	Shri Govind Kushwaha Helper	9552	NIL
13.	Shri Ghanshyam Dubey Helper	7063	NIL
14.	Shri Narendra Kumar Shukla Helper	9552	NIL
15.	Shri Ramdas Vishwakarma Helper	6916	NIL
16.	Shri Chand Kha Helper	8618	NIL
17.	Shri Kashi ram Patel Peon	9502	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.N	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	10.37 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri M. L. Suman	3.00 to 4.00 hrs.	07609-254267

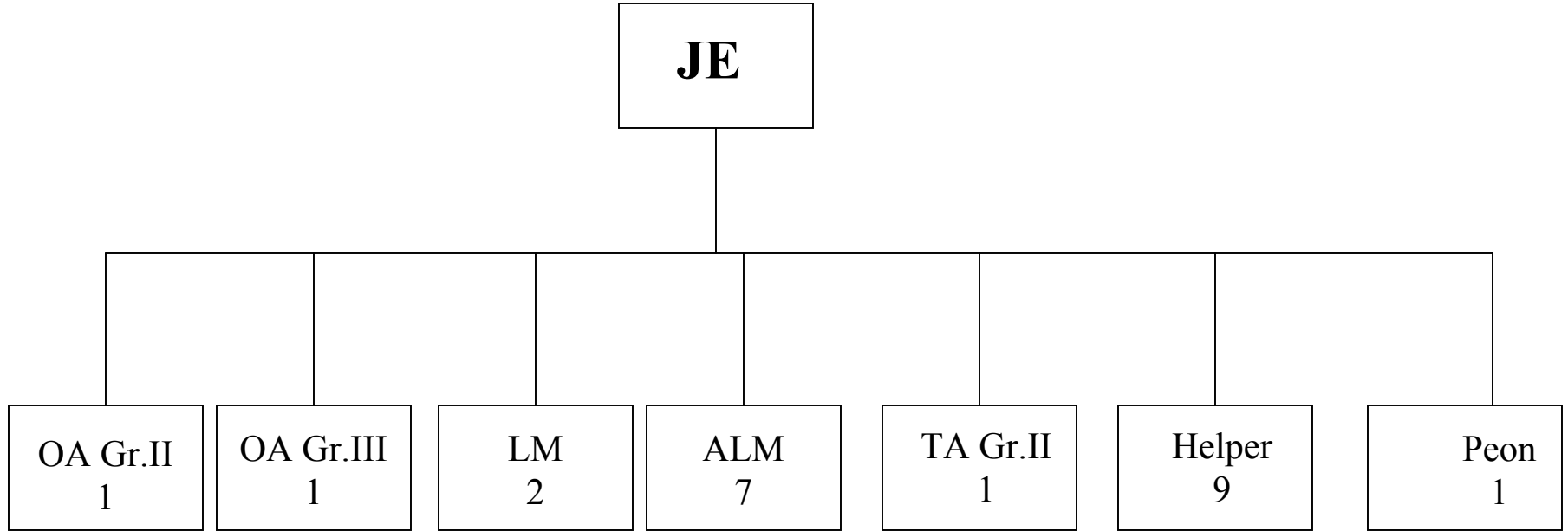
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	M. L. Suman
•Designation	Junior. Engineer
•Tel. No.	07609-254267
•E-mail	
•Place of work & address	O/o The JE Buxwaha D/C
•Contact hours for Public	3 to 4 PM

17. Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Satai



1.B Function and Duties of JE Satai

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in the office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri R.A. Mishra	J.E	19830	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Satai

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4** (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.
- N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Basari

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri R. A. Mishra	JE	JE Satai 07608-257231
2.	Shri A. K. Mishra	OA Gr.II	O/O JE Satai
3.	Shri S. N. Beg	OA Gr. III	O/O JE Satai
4.	Shri Kanduwa Ahirwar	LM	O/O JE Satai
5.	Shri Chirogilal Kachhi	LM	O/O JE Satai
6.	Shri Noor Khan	ALM	O/O JE Satai
7.	Shri Murari Lal Saini	ALM	O/O JE Satai
8.	Shri Juggan Kachhi	ALM	O/O JE Satai
9.	Shri Sardar Khan	ALM	O/O JE Satai
10.	Shri Umashankar Pathak	ALM	O/O JE Satai
11.	Shri Vinod Kumar Parasar	ALM	O/O JE Satai
12.	Shri Janki Pd. Raikwar	ALM	O/O JE Satai
13.	Shri Balram Rai	Helper	O/O JE Satai
14.	Shri Randheer Singh Yadav	Helper	O/O JE Satai
15.	Shri Awadhkishor pateriya	Helper	O/O JE Satai
16.	Shri Nandlal	Helper	O/O JE Satai
17.	Shri Babolala Kurma	Helper	O/O JE Satai
18.	Shri Hamid Hussain	Helper	O/O JE Satai
19.	Shri Loknath Panday	Helper	O/O JE Satai
20.	Shri Laxminarayan Raikwar	Helper	O/O JE Satai
21.	Shri Ramsaran Saini	Helper	O/O JE Satai
22.	Shri Deviya Ahirwar	Peon	O/O JE Satai
23.	Shri Narendra Singh	TA Gr.II	O/O JE Satai

10. Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri R. A. Mishra JE	19830	NIL
2.	Shri A. K. Mishra OA Gr.II	13602	NIL
3.	Shri S. N. Beg OA Gr. III	13136	NIL
4.	Shri Kanduwa Ahirwar LM	13645	NIL
5.	Shri Chirogilal Kachhi LM	16331	NIL
6.	Shri Noor Khan ALM	12074	NIL
7.	Shri Murari Lal Saini ALM	11546	NIL
8.	Shri Juggan Kachhi ALM	14138	NIL
9.	Shri Sardar Khan ALM	14326	NIL
10.	Shri Umashankar Pathak ALM	12534	NIL
11.	Shri Vinod Kumar Parasar ALM	12074	NIL
12.	Shri Janki Pd. Raikwar ALM	12562	NIL
13.	Shri Balram Rai Helper	8478	NIL
14.	Shri Randheer Singh Yadav Helper	9552	NIL
15.	Shri Awadhkishor pateriya Helper	8817	NIL
16.	Shri Nandlal Helper	10848	NIL
17.	Shri Babolala Kurma Helper	10848	NIL
18.	Shri Hamid Hussain Helper	10200	NIL
19.	Shri Loknath Panday Helper	8958	NIL
20.	Shri Laxminarayan Raikwar Helper	7845	NIL
21.	Shri Ramsaran Saini Helper	5227	NIL
22.	Shri Deviya Ahirwar Peon	9502	NIL
23.	Shri Narendra Singh TA Gr.II	11149	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	14.76 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri R. A. Mishra	3.00 to 4.00 hrs.	07608-257231

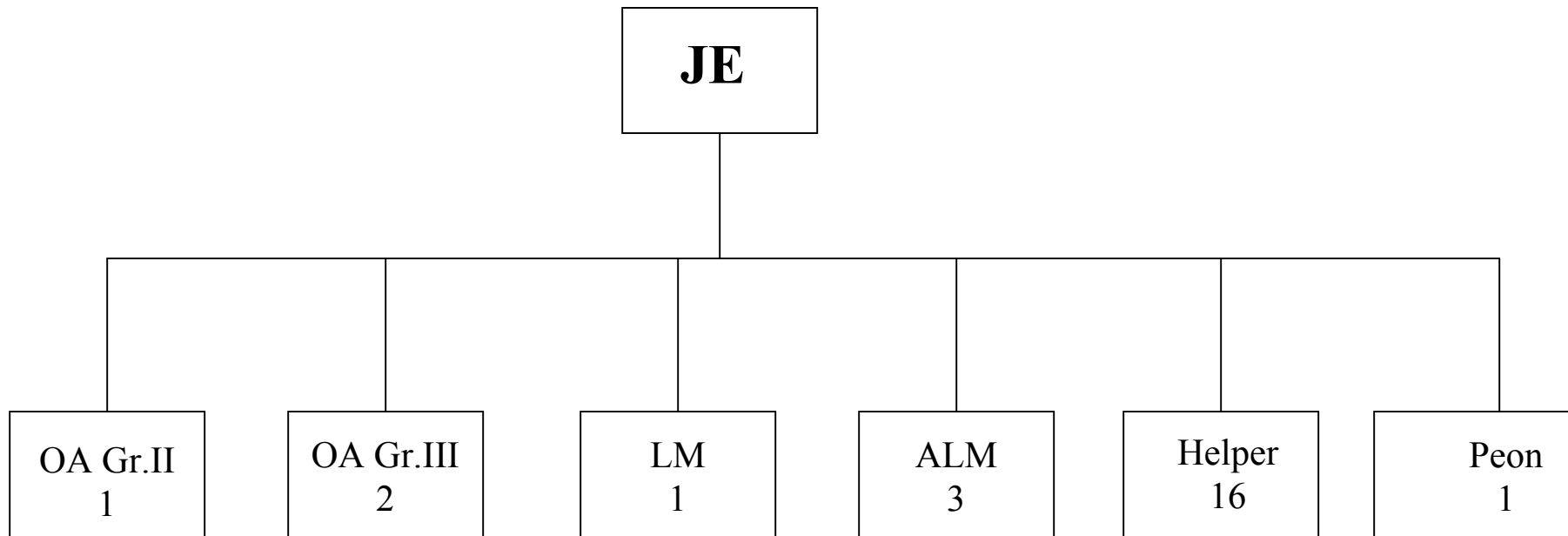
16.Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	R. A. Mishra
•Designation	Junior. Engineer
•Tel. No.	07608-257231
•E-mail	
•Place of work & address	O/o The JE Satai D/C
•Contact hours for Public	3 to 4 PM

17.Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Ghuwara



1.B Function and Duties of JE Ghuwara

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2	Accounts	No separate account dealt
3	Stores	No Separate store in the office.
4	Record Rooms	No Separate record Room.
5	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri S. K. Dubey	J.E	16690	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Ghuwara

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4** (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.
- N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matt. etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.

- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Ghuwara

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri S. K. Dubey	JE	JE Ghuwara 07689-255710
2.	Shri R. K. Panday	OA Gr.II	O/O JE Ghuwara
3.	Shri H.S. Vishwakarma	OA Gr.III	O/O JE Ghuwara
4.	Shri P. R. Chaubey	OA Gr.III	O/O JE Ghuwara
5.	Shri Ram Pd. Nai	LM	O/O JE Ghuwara
6.	Shri Chhuttey Singh	ALM	O/O JE Ghuwara
7.	Shri Kusal Pd.	ALM	O/O JE Ghuwara
8.	Shri Phool Khan	ALM	O/O JE Ghuwara
9.	Shri Raghuraj Singh	Helper	O/O JE Ghuwara
10.	Shri Kayam Ali	Helper	O/O JE Ghuwara
11.	Shri S. S. Shukla	Helper	O/O JE Ghuwara
12.	Shri Ratiya Dheemar	Helper	O/O JE Ghuwara
13.	Shri Rajbhan Patel	Helper	O/O JE Ghuwara
14.	Shri Rambhadhur Dubey	Helper	O/O JE Ghuwara
15.	Shri Ghanshayam Pd. Raikwar	Helper	O/O JE Ghuwara
16.	Shri Deendayal Lodhi	Helper	O/O JE Ghuwara
17.	Shri Chhannulal pateriia	Helper	O/O JE Ghuwara
18.	Shri Thakra Raidash	Helper	O/O JE Ghuwara
19.	Shri Gariwa Rajak	Helper	O/O JE Ghuwara
20.	Shri Gaya Pd. Patel	Helper	O/O JE Ghuwara
21.	Shri Bhola Kushwaha	Helper	O/O JE Ghuwara
22.	Shri Ishaque Mohd.	Helper	O/O JE Ghuwara
23.	Shri Ramratan Sen	Helper	O/O JE Ghuwara
24.	Shri Jamuna Kacchi	Helper	O/O JE Ghuwara
25.	Shri Govind Das Mali	Peon	O/O JE Ghuwara

10. Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri S. K. Dubey JE	16690	NIL
2.	Shri R. K. Panday OA Gr.II	14029	NIL
3.	Shri H.S. Vishwakarma OA Gr.III	12202	NIL
4.	Shri P. R. Chaubey OA Gr.III	11735	NIL
5.	Shri Ram Pd. Nai LM	11730	NIL
6.	Shri Chhuttey Singh ALM	11770	NIL
7.	Shri Kusal Pd. ALM	10804	NIL
8.	Shri Phool Khan ALM	11730	NIL
9.	Shri Raghuraj Singh Helper	11434	NIL
10.	Shri Kayam Ali Helper	7988	NIL
11.	Shri S. S. Shukla Helper	8206	NIL
12.	Shri Ratiya Dheemar Helper	9552	NIL
13.	Shri Rajbhan Patel Helper	9391	NIL
14.	Shri Rambhadhur Dubey Helper	11942	NIL
15.	Shri Ghanshayam Pd. Raikwar Helper	9202	NIL
16.	Shri Deendayal Lodhi Helper	7063	NIL
17.	Shri Chhannulal pateriyya Helper	8478	NIL
18.	Shri Thakra Raidash Helper	9240	NIL
19.	Shri Gariwa Rajak Helper	8612	NIL
20.	Shri Gaya Pd. Patel Helper	8988	NIL
21.	Shri Bhola Kushwaha Helper	7063	NIL
22.	Shri Ishaque Mohd. Helper	8698	NIL
23.	Shri Ramratan Sen Helper	10202	NIL
24.	Shri Jamuna Kacchi Helper	9552	NIL
25.	Shri Govind Das Mali Peon	9502	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	14.88 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri S. K. Dubey	3.00 to 4.00 hrs.	07689-255710

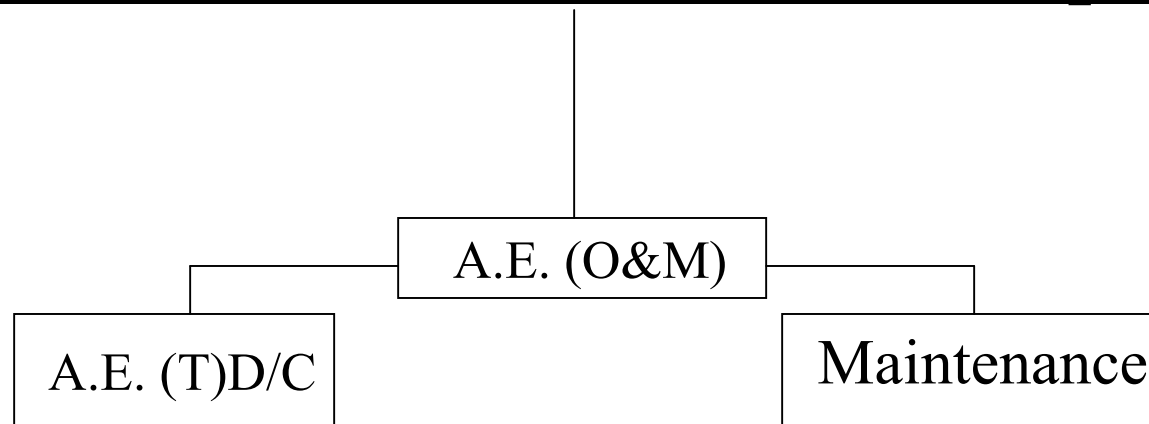
16. Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	S. K. Dubey
•Designation	Junior. Engineer
•Tel. No.	07689-255710
•E-mail	
•Place of work & address	O/o The JE Ghuwara D/C
•Contact hours for Public	3 to 4 PM

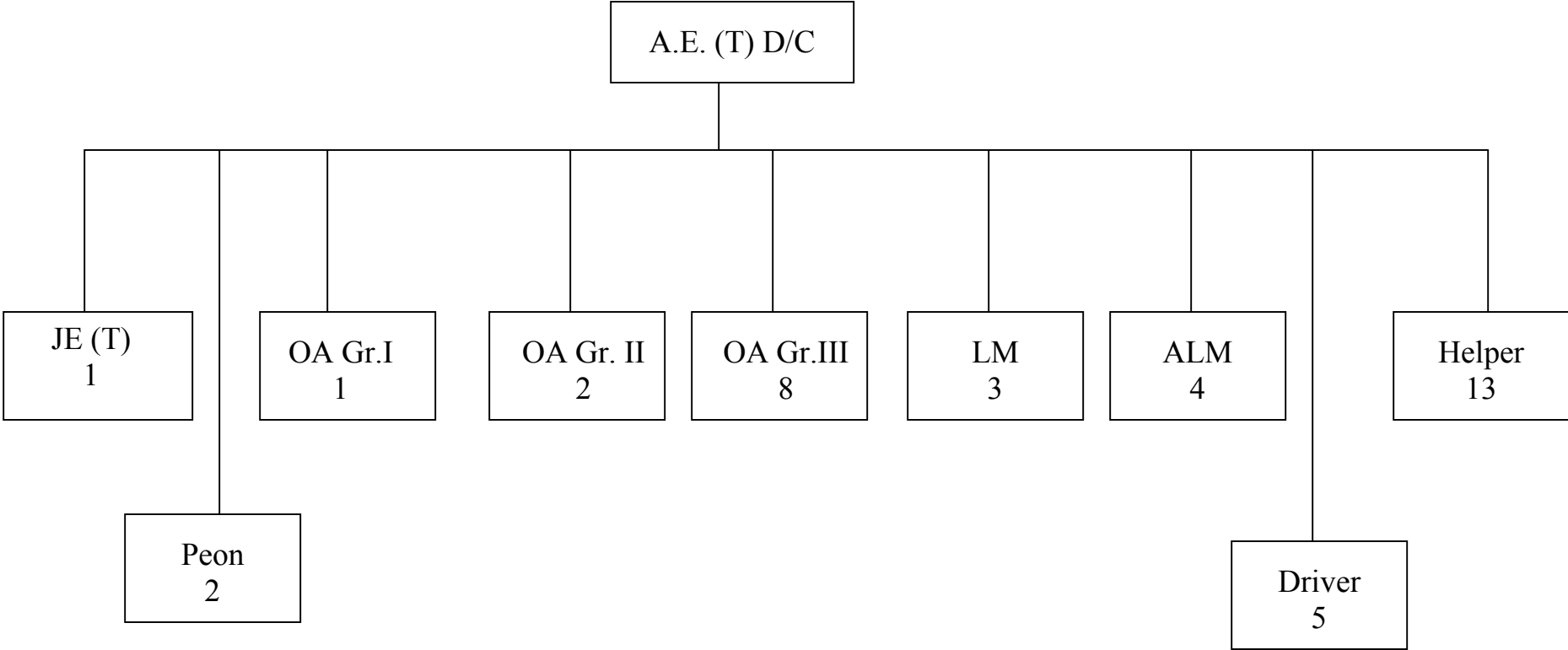
17. Any other information in citizen related facilities.

.....NIL.....

AE MPPKVV Co. Ltd. Chhatarpur SDN



AE MPPKVV Co. Ltd. Chhatarpur (T) D/C



1.B Function and Duties of AE (T) DC Chhatarpur

S.No.	Unit/Section	Function performed
1	Administrative Section <ul style="list-style-type: none">• Accounts• Stores• Record Rooms• Others if any	Office is administered by AE. Following function are performed This Office establishment cash, collection reading, Bill distribution, No separate account dealt No Separate store in Division office. No Separate record Room. NIL

2. Work distribution order of each officer can be updated and put in the following format. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri Aieub Khan	A.E	24322	Head of the office and controllong matter related (o&m) PN Chh
02	Shri R. G. Chaurasia	J.E.	15346	Supporting Officer.

3. Decision Making Process of AE (T) Office

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through RA/JE/AE	In all establishment matter revenue works perches-AE

- 4** (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	Service books of employees Estt. matters etc.	In routine work related With Estt.	from start of Service

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of AE (T) D/C Chhatarpur

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri Aeiub Khan	AE	AE (T) D/C Chhatarpur 07682-245566
2.	2 Shri R. G. Chaurasia	JE	O/O AE (T) D/C Chhatarpur
3.	Shri J.P. Mangli	OA Gr.I	O/O AE (T) D/C Chhatarpur
4.	Shri A. K. Jain	OA Gr. II	O/O AE (T) D/C Chhatarpur
5.	Shri H. L. Khagar	OA Gr.II	O/O AE (T) D/C Chhatarpur
6.	Shri Sanjeev Shrivastava	OA Gr. III	O/O AE (T) D/C Chhatarpur
7.	Shri S.D. Sharma	OA Gr.III	O/O AE (T) D/C Chhatarpur
8.	Shri A.K. Gupta	OA Gr.III	O/O AE (T) D/C Chhatarpur
9.	Shri K. K. Joshi	OA Gr.III	O/O AE (T) D/C Chhatarpur
10.	Shri S. N. Pathak	OA Gr.III	O/O AE (T) D/C Chhatarpur
11.	Shri V. K. Goswami	OA Gr.III	O/O AE (T) D/C Chhatarpur
12.	Shri R. B. Singh	OA Gr.III	O/O AE (T) D/C Chhatarpur
13.	Shri Gaffar Beg	OA Gr. III	O/O AE (T) D/C Chhatarpur
14.	Shri Ramdas Shahu	LM	O/O AE (T) D/C Chhatarpur
15.	Shri Muttan Giri	LM	O/O AE (T) D/C Chhatarpur
16.	Shri Radhey Shyam Mishra	LM	O/O AE (T) D/C Chhatarpur
17.	Shri Sheetal Pd Sharma	ALM	O/O AE (T) D/C Chhatarpur
18.	Shri Munnalal Raikwar	ALM	O/O AE (T) D/C Chhatarpur
19.	Shri Dadheechi Kumar	ALM	O/O AE (T) D/C Chhatarpur

20.	Shri Nandkishor	ALM	O/O AE (T) D/C Chhatarpur
21.	Shri Lakhan Singh Yadav	Helper	O/O AE (T) D/C Chhatarpur
22.	Shri Premnarayan Raikwar	Helper	O/O AE (T) D/C Chhatarpur
23.	Shri Rajbhan Patel	Helper	O/O AE (T) D/C Chhatarpur
24.	Shri Arjun Pd. Nai	Helper	O/O AE (T) D/C Chhatarpur
25.	Shri Ram Swaroop Rawat	Helper	O/O AE (T) D/C Chhatarpur
26.	Shri R. B. Bhatta	Helper	O/O AE (T) D/C Chhatarpur
27.	Shri Subrati Choudhri	Helper	O/O AE (T) D/C Chhatarpur
28.	Shri Lakhan Lal Kushwaha	Helper	O/O AE (T) D/C Chhatarpur
29.	Shri Rajendra Singh Dignpal	Helper	O/O AE (T) D/C Chhatarpur
30.	Shri Vinod Kumar Dubey	Helper	O/O AE (T) D/C Chhatarpur
31.	Shri Sekh Raseed	Helper	O/O AE (T) D/C Chhatarpur
32.	Shri Munni Lal Chaubey	Helper	O/O AE (T) D/C Chhatarpur
33.	Shri Raj Kumar Yadav	Helper	O/O AE (T) D/C Chhatarpur
34.	Shri Ajj Khan	Driver	O/O AE (T) D/C Chhatarpur
35.	Shri Ballan Dheemar	Driver	O/O AE (T) D/C Chhatarpur
36.	Shri Raj Kishor Vishwakarma	Driver	O/O AE (T) D/C Chhatarpur
37.	Shri Gaya Pd. Joshi	Driver	O/O AE (T) D/C Chhatarpur
38.	Shri Denesh Kumar Chaubey	Driver	O/O AE (T) D/C Chhatarpur
39.	Shri Chhidu Khan	Peon	O/O AE (T) D/C Chhatarpur
40.	Shri Ram Krapal Mali	Peon	O/O AE (T) D/C Chhatarpur

• **Monthly remuneration and compensation (to be linked with treasury Data Bank)**

S.N.	Name	Remuneration	Compensation
1.	Shri Aeiub Khan AE	22322	NIL
2.	Shri R. G. Chaurasia JE	15346	NIL
3.	Shri J.P. Mangli OA Gr.I	15693	NIL
4.	Shri A. K. Jain OA Gr. II	14274	NIL
5.	Shri H. L. Khagar OA Gr.II	10432	NIL
6.	Shri Sanjeev Shrivastava OA Gr. III	11905	NIL
7.	Shri S.D. Sharma OA Gr.III	13327	NIL
8.	Shri A.K. Gupta OA Gr.III	13327	NIL
9.	Shri K. K. Joshi OA Gr.III	8915	NIL
10.	Shri S. N. Pathak OA Gr.III	8118	NIL
11.	Shri V. K. Goswami OA Gr.III	11980	NIL
12.	Shri R. B. Singh OA Gr.III	12380	NIL
13.	Shri Gaffar Beg OA Gr. III	11190	NIL
14.	Shri Ramdas Shahu LM	12415	NIL
15.	Shri Muttan Giri LM	12375	NIL
16.	Shri Radhey Shyam Mishra LM	12415	NIL
17.	Shri Sheetal Pd Sharma ALM	10796	NIL
18.	Shri Munnalal Raikwar ALM	12455	NIL
19.	Shri Dadheechi Kumar ALM	10876	NIL

S.N.	Name	Remuneration	Compensation
20.	Shri Nandkishor ALM	7604	NIL
21.	Shri Lakhan Singh Yadav Helper	9375	NIL
22.	Shri Premnarayan Raikwar Helper	9770	NIL
23.	Shri Rajbhan Patel Helper	7765	NIL
24.	Shri Arjun Pd. Nai Helper	10876	NIL
25.	Shri Ram Swaroop Rawat Helper	7305	NIL
26.	Shri R. B. Bhatta Helper	7861	NIL
27.	Shri Subrati Choudhri Helper	9690	NIL
28.	Shri Lakhan Lal Kushwaha Helper	9607	NIL
29.	Shri Rajendra Singh Digpal Helper	7607	NIL
30.	Shri Vinod Kumar Dubey Helper	7607	NIL
31.	Shri Sekh Raseed Helper	7166	NIL
32.	Shri Munni Lal Chaubey Helper	10796	NIL
33.	Shri Raj Kumar Yadav Helper	6155	NIL
34.	Shri Ajj Khan Driver	14299	NIL
35.	Shri Ballan Dheemar Driver	13825	NIL
36.	Shri Raj Kishor Vishwakarman Driver	12405	NIL
37.	Shri Gaya Pd. Joshi Driver	14259	NIL
38.	Shri Denesh Kumar Chaubey Driver	9405	NIL
39.	Shri Chhidu Khan Peon	9730	NIL
40.	Shri Ram Krapal Mali Peon	8693	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Encluding Allowances.	Presently dealing (O&M) work of Chhatarnur	2005.06		30.40 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri A. Khan	3.00 to 4.00 hrs.	07682-245566

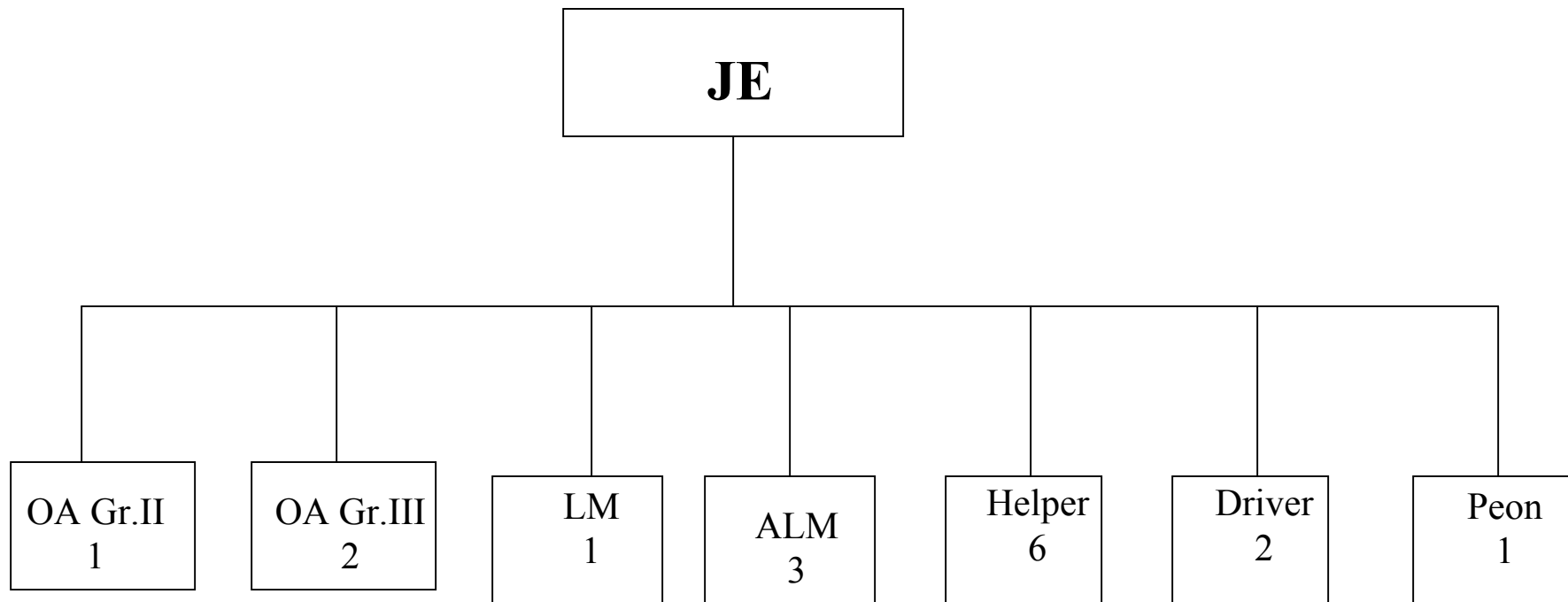
16. Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

•Name	A. Khan
•Designation	Asstt. Engineer
•Tel. No.	07682-245566
•E-mail	
•Place of work & address	O/o The AE Chhatarpur (T) D/C
Contact hours for Public	3 to 4 PM

17. Any other information in citizen related facilities.

.....NIL.....

JE MPPKVV Co. Ltd. Khajuraho (T)



1.B Function and Duties of JE Khajurao (T)

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by JE. Following function are performed This office establishment, cash collection Reading, bill distribution, fuse of call, maintenance of line & Transformer.
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in the office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri P. R. Pal	J.E	18636	Dealing with All the matter related to line maintenance & reading, cash collection, fuse of call of the D/C

3. Decision Making Process of JE Khajuraho (T)

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through JE	all Matter related to line maintenance & manage Supply, reading, cash collection, fuse of call - JE

- 4** (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue consumers ledger	regiter & Files employees Estt. matters etc.	In routine work related With Estt.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.
- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of Khajuraho (T)

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri P.R.Pal	JE	JE Khajuraho (T) 07686-274098
2.	Shri S.P. Dwivedi	OA Gr.II	JE Khajuraho (T)
3.	Shri Jugal Kishor Shukla	OA Gr. III	JE Khajuraho (T)
4.	Shri Lakhanlal Chaubey	OA Gr. III	JE Khajuraho (T)
5.	Shri Shankar Lal Ahirwar	L-Asst.II	JE Khajuraho (T)
6.	Shri Jhagdu Kacchi	ALM-Asst.II	JE Khajuraho (T)
7.	Shri Rajjoo Dheemar	L-attd.I	JE Khajuraho (T)
8.	Shri Hari Charan	-do-	JE Khajuraho (T)
9.	Shri Bhaiya Lal	L-Attd. II	JE Khajuraho (T)
10.	Shri Durga Pd. Kushwaha	-do-	JE Khajuraho (T)
11.	Shri Keshav Pd. Patel	-do-	JE Khajuraho (T)
12.	Shri Rasharan Dheemar	-do-	JE Khajuraho (T)
13.	Shri Jai Ram Raikwar	-do-	JE Khajuraho (T)
14.	Shri Kishor Kumar Kushwaha	-do-	JE Khajuraho (T)
15.	Shri Mehmoob Khan	Driver	JE Khajuraho (T)
16.	Shri Naseer kha	Driver	JE Khajuraho (T)
17.	Shri Laxmi Pd. Namdev	Peon	JE Khajuraho (T)

10. Monthly remuneration and compensation (to be linked with treasury Data Bank)

S.N.	Name	Remuneration	Compensation
1.	Shri P.R.Pal JE	18636	NIL
2.	Shri S.P. Dwivedi OA Gr.II	13602	NIL
3.	Shri Jugal Kishor Shukla OA Gr. III	9245	NIL
4.	Shri Lakhanlal Chaubey OA Gr. III	13136	NIL
5.	Shri Shankar Lal Ahirwar L-Asst.II	11770	NIL
6.	Shri Jhagdu Kacchi L-Attd.I	10722	NIL
7.	Shri Rajjoo Dheemar L-attd.I	10742	NIL
8.	Shri Hari Charan -do-	9552	NIL
9.	Shri Bhaiya Lal L-Attd. II	9692	NIL
10.	Shri Durga Pd. Kushwaha -do-	9110	NIL
11.	Shri Keshav Pd. Patel -do-	7498	NIL
12.	Shri Rasharan Dheemar -do-	9592	NIL
13.	Shri Jai Ram Raikwar -do-	7749	NIL
14.	Shri Kishor Kumar Kushwaha -do-	5898	NIL
15.	Shri Mehmoob Khan Driver	13547	NIL
16.	Shri Naseer kha Driver	13627	NIL
17.	Shri Laxmi Pd. Namdev Peon	9542	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	11.40 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri P. R. Pal	3.00 to 4.00 hrs.	07686-274098

16. Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

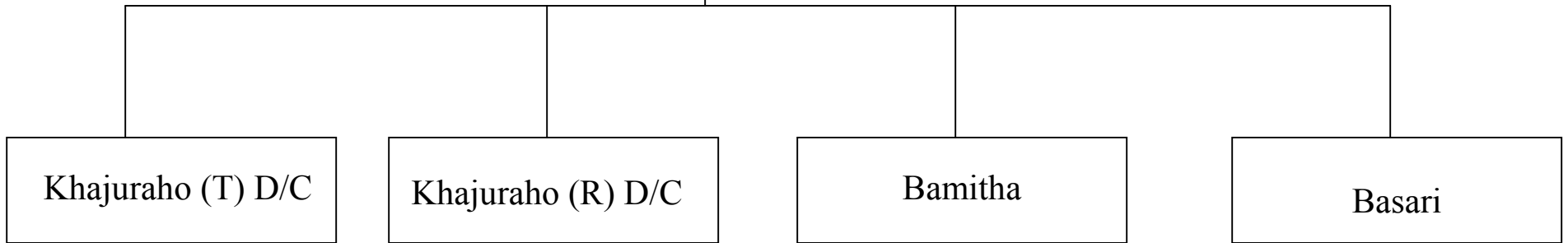
•Name	Shri P. R. Pal
•Designation	Junior. Engineer
•Tel. No.	07686-274098
•E-mail	
•Place of work & address	O/o The JE Khajuraho (T) D/C
•Contact hours for Public	3 to 4 PM

17. Any other information in citizen related facilities.

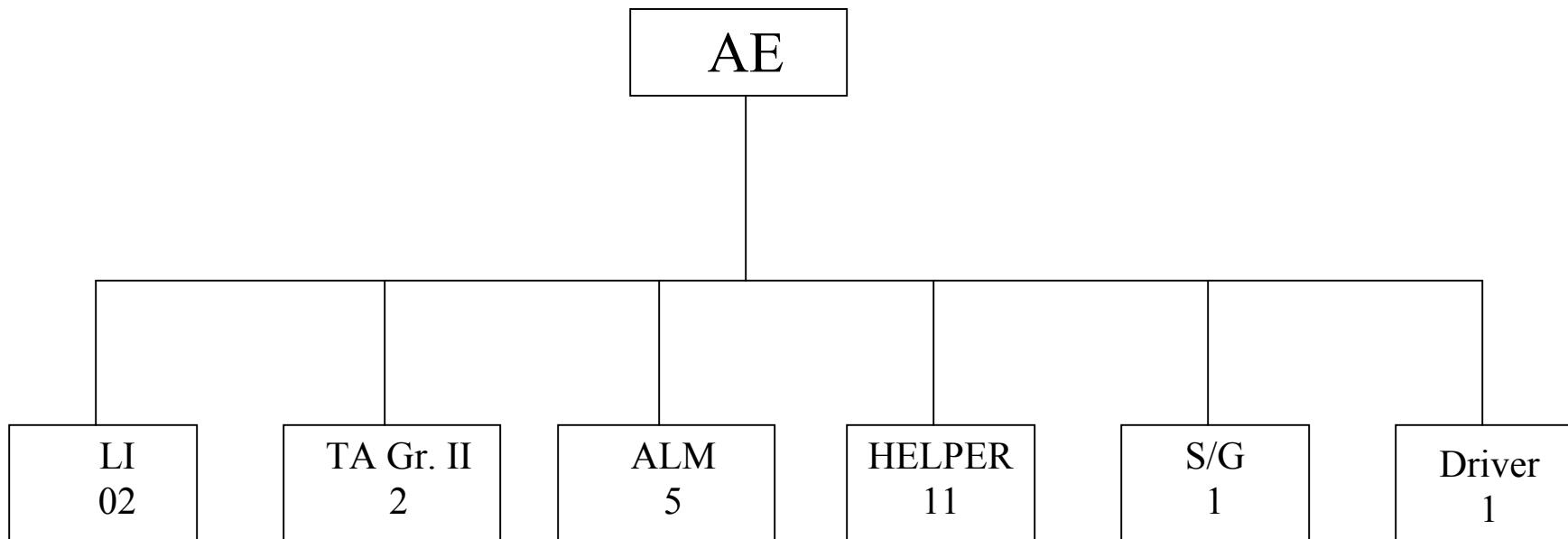
.....NIL.....

AE (O&M) MPPKVV Co. Ltd. Khajuraho Sub Division

Sub Division



AE (O&M) MPPKVV Co. Ltd. Khajuraho Sub Division



1.B Function and Duties of AE (O&M) Khajuraho Sub Divi.

S.No.	Unit/Section	Function performed
1	Administrative Section	Office is administered by AE. Following function are performed Maintenance of line transformer manage of continues supply
2.	Accounts	No separate account dealt
3.	Stores	No Separate store in Sub Division office.
4.	Record Rooms	No Separate record Room.
5.	Others if any	NIL

2. Work distribution order of each officer can be updated and put in the following formate. U/s 4.1 (b) (ii)

S.No	Name	Designation	Remuneration	Duties
01	Shri J. P. Bhatta	A.E	26854	Dealing with All the matter related to line maintenance & management of continue supply

3. Decision Making Process of AE Sub Divi. Khajuraho

Initiating the file dealing staff & the section	Channels officers Handing the file at each label	Decision Making authority
Initiated through dealing staff	Through AE	all Matter related to line maintenance & manage Supply - AE

- 4 (A) Time norm, if decided by the organization. U/S (b) (iv)
 (B) Quality Norms, if decided by the organization.
 (C) Quantity target, for the office work to be done in the year.

-----N/A-----

5. List of Acts, Rules, Regulations manuals, Circulars related with the functioning of office constituting the organization (Original text to be given in electronic form) U.S. 4.1 (b) (V)

Acts :- The Electricity act 2003

Rules :-I.e Rules 1956

Regulation :

1. MP Electricity Supply code 2004
2. Conditions from distribution licensed
3. Electricity distribution code
4. MP Distribution performance standard.
5. Treatment of the butries of licencese.
6. Regulation for O& form
7. Security deposite Register
8. Applied authority regulations tarrif order of MPERC

Manuals : DOP

Circular : Circulars issued by MPSEB time to times.

6. Statement of Various Categories of documents held by it or Under its control U/S 4.1 (b) (vi)

S.No.	Names of Document	Kind of Document Like micro film, Register, Books Diskette etc.	Nature and content Document	Duration of records
•	Files/Papers related legal Matters	regiter & Files	Legal controls of courts order pertains	10Years
•	File/Paper related with Estt./cash works. Stationery perches, revenue	register & Files Estimate work order line maintenance etc.	In routine workfor line maintenance.	10 Years

7. I Structure of consultative committees in which public representatives are members including.

-----N/A-----

II Proceeding, Minutes of the Meeting (copy to be made available and be given in the electronic form with hypertext link)

-----N/A-----

8.

I Name of the Board, Council, Committees etc. Including members and their qualification. (Original text to be given in electronic form (U/S 4.1 (b) viii

-----N/A-----

II Order of the formation.

(Original text to be given in electronic form and to be hyper linked)

- Charter/Memorandum of Articles of Association.

(Original text to be given in electronic form and to be hyper linked)

IV Govt. instruction for the way in which meeting will be conducted.

(Original text to be given in electronic form and to be hyper linked)

- Whether open to public or not.

- Availability of the proceedings/minutes of the last meetings.

(Original text to be given in electronic form and to be hyper linked)

-----N/A-----

9. Directory of the officers and employees of (O&M) Sub Divi. Khajuraho

S.N.	Name	Designation	Address & Contact No. if any
1.	Shri J.P.Bhatte	AE	AE O&M Khajuraho 07686-274046
2.	Shri Bare Lal	L I	AE O&M Khajuraho
3.	Shri Kashi Pd Verma	L I	AE O&M Khajuraho
4.	Shri Sarman Singh	ALM	AE O&M Khajuraho
5.	Shri Mathura Pd	ALM	AE O&M Khajuraho
6.	Shri Prabhudayal Kushwaha	ALM	AE O&M Khajuraho
7.	Shri Shripat Rai	ALM	AE O&M Khajuraho
8.	Shri Mohan Lal Raikwar	ALM	AE O&M Khajuraho
9.	Shri Jali Kushwaha	Helper	AE O&M Khajuraho
10.	Shri Suresh Sen	Helper	AE O&M Khajuraho
11.	Shri Sipahi Lal Shukla	Helper	AE O&M Khajuraho
12.	Shri Brijgopal	Helper	AE O&M Khajuraho
13.	Shri Ramdayal	Helper	AE O&M Khajuraho
14.	Shri Rampati Patel	Helper	AE O&M Khajuraho
15.	Shri Laxmi Pd. Tiwari	Helper	AE O&M Khajuraho
16.	Vishwanath Vishwakarma	Helper	AE O&M Khajuraho
17.	Shri Nathoram Kushwaha	Helper	AE O&M Khajuraho
18.	Shri Satyanarayan Tiwari	Helper	AE O&M Khajuraho
19.	Shri Anant ram Vishwakarma	Helper	AE O&M Khajuraho
20.	Ramavtar Verma	TA Gr.II	AE O&M Khajuraho
21.	Shri R. K. Singh	TA Gr.II	AE O&M Khajuraho
22.	Shri Pharasuram Sharma	SG	AE O&M Khajuraho
23.	Shri Gani Mohd.	Driver	AE O&M Khajuraho

10. Monthly remuneration and compensation (to be linked with treasury Data Bank) U/S 4.1 (b) (x)

S.N.	Name	Remuneration	Compensation
1.	Shri J.P.Bhatte AE	26854	NIL
2.	Shri Bare Lal LI	12252	NIL
3.	Shri Kashi Pd Verma LI	14084	NIL
4.	Shri Sarman Singh ALM	10682	NIL
5.	Shri Mathura Pd ALM	10332	NIL
6.	Shri Prabhudayal Kushwaha ALM	10642	NIL
7.	Shri Shripat Rai ALM	10722	NIL
8.	Shri Mohan Lal Raikwar ALM	9552	NIL
9.	Shri Jali Kushwaha Helper	9552	NIL
10.	Shri Suresh Sen Helper	9632	NIL
11.	Shri Sipahi Lal Shukla Helper	9354	NIL
12.	Shri Brijgopal Helper	9274	NIL
13.	Shri Ramdayal Helper	9338	NIL
14.	Shri Rampati Patel Helper	7889	NIL
15.	Shri Laxmi Pd. Tiwari Helper	7330	NIL
16.	Vishwanath Vishwakarma Helper	7829	NIL
17.	Shri Nathoram Kushwaha Helper	10310	NIL
18.	Shri Satyanarayan Tiwari Helper	10663	NIL
19.	Shri Anant ram Vishwakarma Helper	10642	NIL
20.	Ramavtar Verma TA Gr.II	13572	NIL
21.	Shri R. K. Singh TA Gr.II	11422	NIL
22.	Shri Pharasuram Sharma SG	9517	NIL
23.	Shri Gani Mohd. Driver	13547	NIL

11. Annual Budget allocation and expenditure Statement(to be linked with treasury Date Bank) u/s 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation Rs.	Expenditure
01	Establishment expenses total officer & Employee salary Including Allowances.	Presently dealing (O&M) work of Chhatarpur	2005.06	--	13.48 In Lac)

12. Programmers and beneficiaries u/s 4.1(b)(xii)

- A. List of the programmers (in electronic form)
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)
- C. Detailed Information.

-----N/A.....

13. List of the recipients and nature of concession U/S (b) (xiii)

-----N/A.....

14. Information available in the office (Link with item 6) u/s 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
01	All Categories file & registers	NIL	NIL

15. Facility available (Library, Public counter etc.) to citizen for information u/s 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of Opening	Contact No. Telephone No.
01	NIL	Shri J.P.Bhatta	3.00 to 4.00 hrs.	07686-274046

16. Information about the P10/Designation/Working experience u/s 4.1(b)(xvi)

<ul style="list-style-type: none">•Name•Designation•Tel. No.•E-mail•Place of work & address•Contact hours for Public	J. P. Bhatta Asstt. Engineer 07686-274046 O/o The AE (O&M) Sub Divi. Khajuraho 3 to 4 PM
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17. Any other information in citizen related facilities.

.....NIL.....

